

Presbytery of Santa Fe Stated Meeting
February 24, 2024
Rio Rancho Presbyterian Church, Rio Rancho, New Mexico

Contents

#1- UPDATED DRAFT Docket Stated Annual Presbytery Meeting	2
#1a – Rules of Decorum	6
#1b- Consent Agenda.....	7
#2- October 2023 Presbytery Stated Annual Meeting Minutes	8
#4- Stated Clerk Report.....	29
#4a- First Reading of Amendment to Standing Rules “Representation”	31
#4b- Charge of Administrative Commission to First Presbyterian Church of Raton	32
#10- Commission on Preparation for Ministry Report	34
#10a- Reasons for Removal of Covenant Relationship with Patrick Kiptum	35
#12- Commission on Ministry Report	36
#12a- Statement of Faith- Rev Essie Koenig-Reinke	39
#12b- Statement of Faith- Rev. Chris Lieberman.....	40
#12c- Statement of Faith- Rev. Joyce Lieberman	41
#14- Committee on Representation and Participation Report	42
#20- Coordinating Team Report	43
#24- Cuba Work Group Report	44
#60- Finance and Property Commission Report.....	45
#62- Per Capita and Mission Giving Report- December 31, 2023	47
#67- Profit & Loss Budget vs Actual- December 31, 2023	48
#68- Balance Sheet- December 31, 2023.....	51
Attachment #1- Earth Care Report	54
Attachment #2- Commissioner Representation Tests.....	56
Attachment #3- Job Description for COM Associate Job Opening	62
Attachment #4- Ghost Ranch Spirituality Offerings	64

#1- UPDATED DRAFT Docket Stated Annual Presbytery Meeting

DRAFT DOCKET-STATED PRESBYTERY MEETING
Presbytery of Santa Fe
Rio Rancho Presbyterian Church, Rio Rancho, NM
Saturday, February 24, 2024

<i>Saturday, February 24</i>		
9:15 AM	Registration opens	
9:30 AM	New Commissioner Orientation	Stephen Rhoades, Stated Clerk
10:00 AM	Call to Order/Convene with Prayer Acknowledgement of Whose Land We Are On	John Sitler, Moderator
	Declaration of Quorum	Stephen Rhoades, Stated Clerk
	Approval of Docket (#1) Rules of Decorum (#1a) Action: That the Presbytery adopt the docket for this meeting, as submitted/as amended, subject to adjustment as may be necessary and at the discretion of the Presbytery Moderator. Action: That the Presbytery adopt the Rules of Decorum (#1a), as attached to and made a part of this proposed docket.	
	Welcome and Arrangements	Kathy Westmoreland, Rio Rancho PC
	Introduction and Seating of Corresponding Members/Partners in Ministry Action: That the Presbytery seat the following corresponding members, with voice but without vote (the Stated Clerk will provide the list).	
	Introduction of New Commissioners	
	Appointment of New Business Committee	
	Approval of Consent Agenda (#1b) Action: That the Presbytery approve the Consent Agenda (Report #1b) as submitted OR as amended.	
	Approval of Presbytery Minutes (#2) Action: That the Presbytery approve the October 2023 Presbytery Minutes (#2). Any minor spelling/editing to the minutes can be emailed to the Stated Clerk.	
10:20 AM	<i>Reports from Committees, Commissions and Officers of the Presbytery:</i>	

	<p>Report from Commission on Preparation for Ministry (#10)</p> <p>Welcome of Minister Member/Faith Sharing (#12a)</p> <p>Report from Committee on Representation and Participation</p> <ul style="list-style-type: none"> Election of Nominees (#14) <p>Report from Stated Clerk (#4)</p> <ul style="list-style-type: none"> First Reading of Revision of Standing Rules: to adjust ruling elder commissioner representation based on church membership (#4a) Action: That the Presbytery approve a new date and location for the 2024 annual presbytery meeting: Saturday, October 19, 2024- Annual Meeting- Farmington, First Presbyterian Church Action: That the Presbytery approve the following dates for the 2025 stated presbytery meetings: Saturday, February 22, 2025 Saturday, June 21, 2025 Saturday, October 18, 2025- Annual meeting Action: That the Presbytery approve the creation of an Administrative Commission for Raton, First pursuant to G-3.0109b to discern and determine future plans for the church including merger or dissolution (#4b) Receipt of Renunciation of Jurisdiction letter from Rev. Guillermo Yela Report from the Advocacy and Administrative Commission to Camino de Vida 	<p>David Whiteley</p> <p>Essie Koenig-Reinke</p> <p>Ginna Bairby</p> <p>Stephen Rhoades</p> <p>Bryan Beck</p>
10:55 AM	<p>RECESS AND CONVENING OF THE CORPORATION, The Presbytery of Santa Fe, a New Mexico Corporation</p> <p>Action: That the Presbytery recess and convene the Corporation, The Presbytery of Santa Fe, for the purpose of electing corporate officers.</p> <p>Action: That the Presbytery elect the following persons to serve as officers of the Corporation, The Presbytery of Santa Fe, a New Mexico Corporation,</p>	

	<p>effective January 1, 2024: John Sitler, President; Carlie Capener, Treasurer; Stephen Rhoades, Secretary</p> <p>Action: That the Corporation adjourn and reconvene as The Presbytery of Santa Fe, a mid-council of the Presbyterian Church (U.S.A.).</p>	
11:00 AM	<p>Moderator's Report</p> <p>Interfaith Conversations with Rabbi Surget and Iman Campos-Marquetti</p>	John Sitler
12:00 PM	Announcements, Celebrations, and Concerns	
12:10 PM	Recess for Lunch	
12:55 PM	Reconvene with prayer	<p>GINNA BAIRBY, Moderator Elect</p>
1:00 PM	<p><i>Reports from Committees, Commissions and Officers of the Presbytery:</i></p> <p>Greetings from Presbytery Earth Care Team (Attachment #1)</p> <p>Report from the Youth and Young Adult Coordinator</p> <p>Greetings from the Cuba Partners Network (#24)</p> <p>Report from Commission on Ministry (#12)</p> <ul style="list-style-type: none"> • Current and upcoming changes to terms of call • Celebration of Retirements <p>Report from Personnel Committee (Attachment #3)</p> <p>Welcome of Minister Member/Faith Sharing (#12b, #12c)</p> <p>Report from Commission on Finance and Property (#60)</p> <p>Financial Report (#67, #68)</p> <p>Loan to Menaul School</p> <p>Report from the Coordinating Team</p> <ul style="list-style-type: none"> • Presbytery Concurrence to Overtures from Other Councils to General Assembly (#20) <p>Action: That the Presbytery grant concurrence as recommended to the two (2) current overtures from other councils to General</p>	<p>Luke Rembold</p> <p>Susan Smith</p> <p>Tanya Blankinship</p> <p>Frank Yates</p> <p>Joyce & Chris Lieberman</p> <p>Judi Haines, Carlie Capener</p> <p>Harry Eberts</p>

	<p>Assembly as submitted OR as amended. Action: That the Presbytery authorize the Presbytery commissions and committees to grant concurrences on behalf of Presbytery with any remaining and future overtures from other councils to General Assembly that are submitted.</p> <p>Greetings from Ghost Ranch (Attachment #4)</p>	David Evans
2:00 PM	<p>New Business, if necessary</p> <p>Announcements, Celebrations, and Concerns <i>Next Stated Meeting:</i> July 20, 2024 at Taos, First Presbyterian hosted by La Jicarita Cluster</p>	
2:20 PM	<p>Closing Worship Commissioning of General Assembly Commissioners Meeting is adjourned upon the Charge and Benediction at Worship</p>	

#1a – Rules of Decorum

That these be the guidelines for the conducting of business at this meeting:

- a. Out of courtesy, when Presbytery is debating, all remarks shall be addressed to the moderator and shall be made from the floor.
- b. In the interest of time and to allow as many as possible to speak, speeches will be strictly limited to 2 minutes. Persons wishing to speak should move to the appropriate microphone. So there is clarity, a speaker should begin by saying, "I speak for (or against) the amendment..."The moderator will rotate between calling on a person in favor, and then a person opposed, etc.
- c. Remarks shall be confined to the pending question. The moderator will interrupt if in his/her judgment the speaker has drifted from the pending question.
- d. Commissioners may not refer adversely to prior acts of Presbytery not pending now.
- e. Remarks shall not impugn another commissioner or that person's motives.
- f. Distribution of reports or documents shall not be done during the meeting.
- g. Commissioners shall not disturb the meeting, by applause or verbal response to remarks made by a commissioner, or in response to a vote.
- h. Each commissioner may speak twice on a subject but may not speak the second time until everyone who wishes has spoken.
- i. Any docket time allocated to a presbytery entity should not be used for fundraising purposes, capital or otherwise, unless approved by CT prior to that presbytery meeting.

#1b- Consent Agenda

February 2024

Consent and Enabling Motions:

1. That the roll for this meeting of Presbytery be made up of those persons whose names have been recorded at registration.
2. That Presbytery grant to the Moderator the authority to grant privilege of the floor to persons for the purpose of reporting to this meeting.
3. That the Moderator and Stated Clerk be empowered to make adjustments in the docket during the meeting, as may be necessary, to provide for efficiency in reporting.
4. That the Presbytery RECEIVE the Stated Clerk's Report ([#4](#)).
5. That the Presbytery RECEIVE the Commission on Preparation for Ministry's Report ([#10](#)) and the Reasons for Removal of Covenant Relationship of Candidate Patrick Kiptum ([#10a](#)).
6. That the Presbytery RECEIVE the Commission on Ministry's Report ([#12](#)), and the Statements of Faith from new minister members ([#12a](#), [#12b](#), [#12c](#)).
7. That the Presbytery RECEIVE the Coordinating Team's Report ([#20](#)).
8. That the Presbytery RECEIVED the Cuba Work Group Report ([#24](#)).
9. That the Presbytery RECEIVE the Finance and Property Commission Report ([#60](#)), and the end-of-year 2023 financial reports ([#62](#), [67](#), [68](#)).

#2- October 2023 Presbytery Stated Annual Meeting Minutes

Presbytery of Santa Fe Annual Stated Meeting Ghost Ranch, Abiquiu, NM October 21-22, 2023

I. OPENING

The Presbytery of Santa Fe met on Saturday and Sunday, October 21-22, 2023 for an Annual Meeting in-person at Ghost Ranch Conference Center in Abiquiu, NM. The meeting was opened at 10:04 a.m. with prayer and acknowledgement of whose land we are on by Moderator, Minister of Word and Sacrament Harry Eberts. Ghost Ranch rests on the ancestral lands of the Puebloan and Ute people.

II. ROLL

Stated Clerk, Ruling Elder Stephen Rhoades, declared a **quorum** was present.

Roll was taken at registration and 91 persons indicated attendance, of which 79 were voting members. (The number before elder commissioners indicates the number of commissioners allotted for that church).

Ministers of Word and Sacrament (MWS) Members of Presbytery in Attendance

Ginna Bairby	John Guthrie	Catherine Robinson
Bob Bos	Trey Hammond	Hannah Scanlon
Randy Campbell	Madeline Hart-	Takako Terino
Sarah Chivington-Buck	Andersen	Cathy Ulrich
Deborah Church *	Drew Henry	Tom Ulrich
Ken Cuthbertson	Bill Humphreys	Judith Wellington
Patricia Davison	James Klotz	Kathy Westmoreland
Harry Eberts	Eric Koenig-Reinke	David Whiteley
David Elton	Jerry Kuyk	Rob Woodruff
Seth Finch	Matthew Miller	Frank Yates
Elizabeth Graham	Katie Palmer	
Karl Gustafson	Linda Roberts-Baca	

*Temporary member for a period of service pursuant to G-2.0506

Certified Christian Educators in Attendance

None

Commissioned Pastors of Presbytery in Attendance

Marjorie Davison

Churches-Elder Commissioners Present

ABQ, Covenant	(3)	Mary Loyd, Richard Loyd
ABQ, First	(5)	Ann Farris, Deb Fisher-Rebstock, Anna Medendorp, Kathy Rhoades, Ben Wild
ABQ, Immanuel	(2)	Edie Brooks, Charmaine Sides
ABQ, La Mesa	(3)	Judy Belvin
ABQ, Rio Grande	(1)	Michael Baca
ABQ, Sandia	(6)	David Blankinship
ABQ, Second	(4)	Karen Cobb, Andrew Sandoval
ABQ, Shepherd of the Valley	(4)	Charlie Garcia, Beverly Garrett, Annette Martinez, Deb Moya
ABQ, St. Andrew	(2)	Bethany Dillow, Kathy Renfro
Belen, First	(1)	Ruth Mandernach
Cuba	(1)	Herman Santillanes
Farmington, First	(3)	Deb Cutler, Martia Glass, Terry Mosher
Jemez Springs, Community	(1)	Susanna Cooper
Laguna, United	(1)	Nelson Capitan
Las Vegas, United	(1)	Karyl Lyne
Rio Rancho	(4)	Liz Bushma, Paige Furlano, Tom Lee
Santa Fe, First	(4)	Judy Crawford, Judi Haines
Santa Fe, Westminster	(1)	Keri Brinegar
Taos, First	(2)	Ann Gastineu, Dennis Gastineau
White Rock	(1)	Joyce Haven

Churches Not Represented by Ruling Elders

ABQ, New Life	(1)
Angel Fire	(1)
Aztec	(1)
Chacon, El Rito	(1)
Chimayo, El Buen	(1)
Dixon, Embudo	(1)
Gallup, Westminster	(1)
Grants, First	(1)
Los Alamos, United	(1)
Magdalena, Community	(1)
Mora, First	(1)
Peñasco, Emmanuel	(1)
Placitas, Las Placitas	(2)
Ranchos de Taos, Ranchos	(1)
Raton, First	(1)
Socorro, First	(1)
Truchas, Smith Memorial	(1)

Former Moderators in Attendance

Bryan Beck
Marty Bruner
Nelson Capitan (also listed under RE Commissioners)
Seth Finch (also listed under MWS)
Conrad Rocha
Clara Boling Storms
Kathy Westmoreland (also listed under MWS)
Rob Woodruff (also listed under MWS)
Frank Yates (also listed under MWS)

Officers of the Presbytery and Committee Moderators in Attendance

Ginna Bairby (also listed under MWS)
Tanya Blankinship
Deborah Church (also listed under MWS)
Judy Crawford (also listed under RE Commissioners)
Harry Eberts (also listed under MWS)
Seth Finch (also listed under MWS)
Judi Haines (also listed under RE Commissioners)
Tiffany Lo-Finch
Katie Palmer (also listed under MWS)
Stephen Rhoades
Catherine Robinson (also listed under MWS)
John Sitler
Clara Boling Storms
David Whiteley (also listed under MWS)

Excused

MWS/CPs/Certified Christian Educator Members:

Terry Buckman	Tom Hart	Brett Mitchell
Siobhan Croto	Dori Hjalmarson	Shirley Sandoval
Megan Cullip	Essie Koenig-Reinke	Stephanie Urban
Kelly Gregory	Laura Kuster	

MWS/CPs/ Certified Christian Educator Members Not Excused:

Andrew Black	Doug Hucce	Craig Nakagawa
David Blas Wilman	Lorelei Kay	Milad Nakhla
Asher Dean	Robyn Kleinschmidt	Richard Parker
Lisa Easterling	James Edward Lewis	Jeffrey Pearson
Suzanne Hewett	David Martinez	Ruth Reinhold
Richard Holmes	Jamie Martinez	

III. DOCKET

	<p>for Camino de Vida (#4d)</p> <p>Report from Commission on Ministry (#12) Action: That the Presbytery approve the Process for Restoration of Ordered Ministry per G-2.0507</p> <p>Greetings from The Board of Pensions</p> <p>Faith Sharing/Welcoming of Minister Member (#12d)</p>	<p>John Guthrie, Catherine Robinson, Seth Finch</p> <p>Kristin Leucht</p> <p>Essie Koenig-Reinke</p>
11:40 AM	Announcements, Celebrations, & Concerns	
11:50 PM	Blessing and recess for lunch	
1:00PM	Announcements, Celebrations, & Concerns	
1:15 PM	Reconvene with Prayer	John Sitler, Moderator-Elect
	<p><i>Reports from Committees, Commissions and Officers of the Presbytery:</i></p> <p>Report from Youth/YAV Coordinator</p> <p>Report from Commission on Preparation for Ministry (#10)</p> <p>Faith Sharing/Welcoming of Minister Member (#12b)</p> <p>Report from Committee on Representation & Participation</p> <ul style="list-style-type: none"> Election of Nominees (#14) <p>Report from Coordinating Team (#20)</p> <ul style="list-style-type: none"> Election of new members of CORP <p>Faith Sharing/Welcoming of Minister Member (#12c)</p> <p>Greetings from Menaul School</p> <p>Report from Education Networking Coordinators</p> <p>Report from Mission Networking Coordinators</p>	<p>Luke Rembold</p> <p>David Whiteley</p> <p>James Klotz</p> <p>GINNA Bairby, Stephanie Urban</p> <p>Clara Storms, Harry Eberts</p> <p>Eric Koenig-Reinke</p> <p>Hannah Scanlon</p> <p>Tanya Blankinship</p> <p>Judy Crawford, Lou Knowles</p>
2:00 PM	Free time and optional small group gatherings	
5:30 PM	Dinner	
6:45 PM	Worship at the Agape Center	
7:30 PM	Fellowship Hour at the Agape Center	

SUNDAY, OCTOBER 22		
7:00 AM	Morning Vespers outside Agape Center	Ken Cuthbertson
7:30 AM	Breakfast	
9:00 AM	Reconvene with Prayer	Harry Eberts, Moderator
	Appreciative Inquiry Discussion	
9:45 AM	New Business, if necessary	

10:15 AM	Closing Worship with the Sacrament of the Lord's Supper, the Necrology, and Installation of the Moderator & Moderator-Elect Meeting is adjourned upon the Charge and Benediction at Closing Worship	
12:00 PM	Lunch available in Dining Hall	

IV. RULES OF DECORUM

Presbytery **APPROVED** the following Rules of Decorum.

Report #1a – Rules of Decorum

2. That these be the guidelines for the conducting of business at this meeting:
 - a. Out of courtesy, when Presbytery is debating, all remarks shall be addressed to the moderator and shall be made from the floor.
 - b. In the interest of time and to allow as many as possible to speak, speeches will be strictly limited to 2 minutes. Persons wishing to speak should move to the appropriate microphone. So there is clarity, a speaker should begin by saying, "I speak for (or against) the amendment..."The moderator will rotate between calling on a person in favor, and then a person opposed, etc.
 - c. Remarks shall be confined to the pending question. The moderator will interrupt if in his/her judgment the speaker has drifted from the pending question.
 - d. Commissioners may not refer adversely to prior acts of Presbytery not pending now.
 - e. Remarks shall not impugn another commissioner or that person's motives.
 - f. Distribution of reports or documents shall not be done during the meeting.
 - g. Commissioners shall not disturb the meeting, by applause or verbal response to remarks made by a commissioner, or in response to a vote.
 - h. Each commissioner may speak twice on a subject but may not speak the second time until everyone who wishes has spoken.
 - i. Any docket time allocated to a presbytery entity should not be used for fundraising purposes, capital or otherwise, unless approved by CT prior to that presbytery meeting.

V. WELCOME

Robin Keck, program director of Ghost Ranch, brought greetings and read a letter from Interim Director David Gill. She shared Ghost Ranch's mission statement, history, connection to the PC(U.S.A.), and future plans including identifying a new Chief Executive Officer.

VI. SEATING OF CORRESPONDING MEMBERS

The Presbytery **SEATED** the following corresponding members, granting them voice but not vote:

Kristin Leucht, The Board of Pensions of the PCUSA

VII. NEW COMMISSIONERS

The Presbytery **WELCOMED** all first-time commissioners introduced at the meeting.

VIII. NEW BUSINESS COMMITTEE

Moderator Eberts announced that the following persons were appointed to the New Business Committee for this meeting: Drew Henry (MWS), Tom Lee (RE), and Clara Storms (RE).

IX. APPROVAL OF MINUTES

Presbytery **APPROVED** the June 17, 2023 stated meeting minutes, as submitted.

X. APPROVAL OF CONSENT AGENDA

Presbytery **APPROVED** the Consent Agenda as submitted. No items were objected to and removed from the Consent Agenda.

October 2023

Consent and Enabling Motions:

10. That the roll for this meeting of Presbytery be made up of those persons whose names have been recorded at registration.
11. That Presbytery grant to the Moderator the authority to grant privilege of the floor to persons for the purpose of reporting to this meeting.
12. That the Moderator and Stated Clerk be empowered to make adjustments in the docket during the meeting, as may be necessary, to provide for efficiency in reporting.
13. That the Presbytery **RECEIVE** the Stated Clerk's Report (#4), Updated Report on Session Records Review 2022 (#4b), and the Report from the Advocacy and Administrative Commission to Camino de Vida (#4d).
14. That the Presbytery **RECEIVE** the Commission on Preparation for Ministry's Report (#10).
15. That the Presbytery **RECEIVE** the Commission on Ministry's Report (#12), Boundary Training Guidelines (#12a) and the Statements of Faith from new minister members (#12b, 12c, 12d).
16. That the Presbytery **RECEIVE** the Committee on Representation and Participation Report (#14).
17. That the Presbytery **RECEIVE** the Coordinating Team's Report (#20).
18. That the Presbytery **RECEIVE** the Finance and Property Commission Report (#60), and the September 2023 financial reports (#62, 67, 68).
19. That the Presbytery **RECEIVE** the Annual Reports (#AR)

XI. FINANCE AND PROPERTY COMMISSION REPORT

RE Judi Haines presented the proposed budget for 2024 pointing out the changes for this year that include raises in staff compensation and returning to the expected support income received from Lutheran partners for Camino de Vida.

Presbytery **APPROVED** the 2024 budget as submitted. (ATTACHED)

At the request of Conrad Rocha, Synod of the Southwest Executive, Presbytery **REQUESTS** that the Synod of the Southwest change the designation of it's \$10,000 work placement support of the Albuquerque Young Adult Volunteer program to "any necessary expenses".

Acting Treasurer Stephen Rhoades thanked the churches for their giving to the presbytery, reviewed the financial statements and shared that the commission continues to review the performance of its investments.

Presbytery **RECEIVED** the report of the Finance and Property Commission as part of the consent agenda.

October 21, 2023

The Commission on Finance and Property held stated meetings on July 10 and September 14, 2023; and a called meeting on August 21, 2023.

Actions requiring a vote of Presbytery:

- 1) To approve the proposed budget (#61) for fiscal year 2024.

Actions Taken on Behalf of the Presbytery:

- 1) Requested changes to the purchase agreement of Rio Grande Presbyterian Church to sell approximately 1.28 acres of land to the Rio Grande Food Project; and **APPROVED** the purchase agreement with changes addressed.
- 2) **APPROVED** increasing the annual salary of the Youth/Young Adult Coordinator to \$46,000 starting October 1, 2023.
- 3) **APPROVED** increasing check amounts requiring two signatures to \$2,500.
- 4) **APPROVED** the use of ACH payments when possible using an approval form in place of signatures.
- 5) **APPROVED** the proposal from Waters & Company to provide an audit of the 2022 financial statements.

For Information:

- 1) F&P is in the process of reviewing the current leases of Presbytery properties (Sandia Campground, John Hyson School in Chimayo, and Camino de Vida). F&P has requested proof of insurance from the organizations leasing these properties in order to renew for the coming year.

XII. STATED CLERK REPORT

Stated Clerk Stephen Rhoades presented the "Report on Balance of Ruling Elder Commissioners in 2024". Presbytery **APPROVED** the Stated Clerk's recommendation to increase Albuquerque Shepherd of the Valley and Farmington First to four commissioners. These recommendations give equality of commissioners to churches of similar size. The Stated Clerk and Associate Stated Clerk will review the Standing Rules and make a recommendation of changes for ruling elder commissioner representation at the February meeting.

Presbytery **RECEIVED** the "Report on Balance of Ruling Elder Commissioners in 2024".

Addressing the Imbalance of Ruling Elder Commissioners to Presbytery in 2024

Comparison of Attendance between Minister of the Word and Sacrament (MWS) and Ruling Elder Commissioner (RE) for the Last Six Presbytery Meetings

Meeting	MWS	Ruling Elders
June 2023	32	40
Feb 2023	41	41
Oct 2022	35	36
July 2022	23	38
Feb 2022 <i>(online)</i>	41	41
Oct 2021 <i>(online)</i>	44	30
Total/Average	216/36	226/37.7

Church	2022 Membership	Commissioners per SR	No. Additional for 2024	Total 2024 Commissioners
Albq Covenant*	198	3	1	4
Albq First	686	5		5
Albq Immanuel*	105	1	1	2
Albq La Mesa*	160	2	1	3
Albq New Life	26	1		1
Albq Rio Grande	37	1		1
Albq Sandia*	917	5	1	6
Albq Second*	229	3	1	4
Albq Shepherd of the Valley	199	3	1	4
Albq St. Andrew*	157	2	1	3
Angel Fire, United	41	1		1
Aztec	42	1		1
Belen, First	61	1		1
Chacon, El Rito	27	1		1
Chimayo, El Buen Pastor	42	1		1
Cuba	13	1		1
Dixon, Embudo United	39	1		1
Farmington, First	203	3	1	4
Gallup, Westminster	33	1		1
Grants, First	16	1		1
Jemez Springs, Community	33	1		1
Laguna, United	19	1		1
Las Vegas, First	74	1		1
Los Alamos, United	42	1		1
Magdalena, Community	7	1		1
Mora, First	12	1		1
Penasco, Emmanuel	34	1		1
Placitas, Las Placitas	121	2		2
Ranchos de Taos, Ranchos	40	1		1
Raton, First	9	1		1
Rio Rancho*	235	3	1	4
Santa Fe, First	315	4		4
Santa Fe, Westminster	58	1		1
Socorro, First	25	1		1
Taos, First*	74	1	1	2
Truchas, Smith Memorial	21	1		1
White Rock	24	1		1
Total	4374	61		71

*- previously approved exception

The Presbytery **RECEIVED** the “Updated Report on Session Records Review 2022” as part of the consent agenda.

Review of Session Records
Updated: October 17, 2023

The Stated Clerk recommends:

That the following session records be approved without exception:

*Albuquerque, Covenant (2022)	*Jemez Springs, Community (2022)
*Albuquerque, Immanuel (2022)	*Placitas, Las Placitas (2022)
*Albuquerque, La Mesa (2022)	*Magdalena, Community (2022)
*Albuquerque, Sandia (2022)	*Santa Fe, Westminster (2022)
*Albuquerque, Second (2022)	*White Rock (2022)
*Belen, First (2022)	

That the following session records be approved with minor exceptions:

Albuquerque, St. Andrew (2022)
Roll book was not reviewed
Assistant Clerk signatures missing

Dixon, Embudo (2022)
Some records repeated
No review of statistical report
No authorization of communion

Socorro, First (2020, 2021, 2022)
Quorum was not noted in 2020 & 2021 minutes
No indication of communion schedule for each year

Taos, First (2020, 2022)
No election of Clerk
No evidence of completed financial review

That the following session records be approved with major exceptions:

Albuquerque, First (2022)
No dates of ordination/installation of elders and deacons
No authorized dates for communion
Statistical report not included
No evidence of insurance discussion

Albuquerque, New Life (2022)
Baptisms not recorded completely
No examination or installation dates of elders and deacons
No election of Clerk
No review of membership rolls or statistical report
No evidence of insurance discussion

Albuquerque, Rio Grande (2022)
Statistical report not included
No evidence of insurance discussion

Albuquerque, Second (2021)

No dates of ordination/installation
No audit, no insurance report

Chimayo, El Buen Pastor (2022)

Budget not presented or approved
Quorum not declared
Meetings not closed with prayer
No authorized dates for communion

Las Vegas, First United (2022)

No review of pastor's terms of call
Budget not included
No election of Clerk
No financial review

Peñasco, Emmanuel (2022)

Not all records typed or legible, included handwritten notes for some meetings
Missing major general format items

Taos, First (2019, 2021)

Deacons not examined, no installation dates
No report of financial review
No evidence of review of insurance

The following 2022 session records have not been received for approval:

Albuquerque, Shepherd
Angel Fire, United
Aztec
Chacon, El Rito
Cuba
Farmington, First
Gallup, Westminster
Grants, First

Laguna, United
Los Alamos, United
Mora, First
Ranchos de Taos
Raton, First
Rio Rancho
Santa Fe, First
Truchas, Smith Memorial

Rhoades announced that Rev. Guillermo Yela has been removed from the rolls by renunciation of jurisdiction pursuant to the *Book of Order* G-2.0509. Rev. Yela accepted a position in another denomination in which the PCUSA does not have a formula of agreement.

Stated Clerk Rhoades informed the body that the minutes of the Presbytery for 2022 were reviewed and approved by the Synod of the Southwest without exception.

Rhoades took a moment of private privilege to inform the body that we need to recharge after the pandemic and return to the committed work of the presbytery and our churches. The presbytery has struggled to get committee members to attend meetings in order to make quorum to conduct business. Stated Clerk Rhoades announced the next stated meeting of the Presbytery will be Saturday, February 24, 2024 at Rio Rancho Presbyterian Church.

Presbytery **APPROVED** the revision of the By-Laws that changes the Presbytery's territory to include all of Socorro County. The denomination completed a review of the territory of the Synod and the decision was agreed by all presbyteries in the Synod that all of Socorro county will be included in the territory boundaries of Presbytery of Santa Fe.

Presbytery **RECEIVED** the Stated Clerk Report and the Annual Reports of the Presbytery as part of the Consent Agenda.

Presbytery **RECEIVED** the report of the Advocacy and Administrative Commission for Camino de Vida as part of the Consent Agenda.

XIII. COMMISSION ON MINISTRY REPORT

MWS Seth Finch shared the guidelines and expectations for ministers to complete boundary training as required by the *Book of Order*. Active ministers are expected to complete an approved online boundaries program by the end of 2024.

MWS Madeline Hart-Andersen was invited to present the Process for Restoration of Ordered Ministry per G-2.0507 (Release of Exercise of Ordered Ministry). The Presbytery **APPROVED** the Process as presented.

Steps for Restoration to Ordered Ministry as Minister of Word and Sacrament in the Presbytery of Santa Fe

Book of Order G-2.0507

"When a minister of the Word and Sacrament against whom no inquiry has been initiated pursuant to D-10.0101 and D-10.0201¹, against whom no charges have been filed, and who otherwise is in good standing shall make application to be released from the exercise of the ordered ministry of minister of the Word and Sacrament, the presbytery shall delete that person's name from the roll and upon request of a session dismiss that person to a congregation.

Release from the exercise of ordered ministry requires discontinuance of all functions of that ministry. The designations that refer to ministers of the Word and Sacrament shall not be used. The person so released shall engage in the ministry shared by all active members of congregations. Should a person released under this section later desire to be restored to the ordered ministry of minister of the Word and Sacrament, that person shall apply through the presbytery which granted the release, and upon approval of that presbytery, the reaffirmation of the ordination questions, and the resumption of a ministry that qualifies that person for membership in the presbytery, shall be restored to the exercise of the ordered ministry as a minister of the Word and Sacrament without re-ordination."

¹ These Book of Order references are to provisions of the repealed The Rules of Discipline section. Similar provisions from the current Church Discipline section are D-7.0102 and D-7.0501, respectively.

This procedure does not apply to restoration after renunciation of jurisdiction pursuant to Book of Order G-2.0509.

If a person has been released from ordered ministry in the Presbytery of Santa Fe under G-2.0507 and desires to be restored, they shall:

- Initiate a conversation with Commission on Ministry (COM) leadership about being restored to the exercise of the ordered ministry as a minister of the Word and Sacrament.
- The person must then submit a Statement of Faith to COM for review
- COM leadership will create an entrance examination team from members of COM, who will consider the Statement of Faith, the conditions under which their release was pursued, and the reasons for their desire to be restored to the ordered ministry of minister of Word and Sacrament. That team will bring a recommendation to COM.
- If COM votes in the affirmative, the person seeking restoration is conditionally approved for restoration, provided the following two conditions are met:
 - Reaffirmation of ordination vows at a Presbytery Meeting AND
 - Receipt of a call to a church or approval by COM for a validated ministry (which may include a parish associate role)
- If COM does not vote in the affirmative, the person seeking restoration may notify the Stated Clerk of the Presbytery of Santa Fe of their intent to appeal the decision in writing within 45 days of their notification of COM's decision. The appeal would be heard by the Presbytery at the next meeting, so long as that meeting is no fewer than 7 days later.
- Pursuant to the Book of Order, no re-ordination service is required to be restored.

Presbytery **RECEIVED** the report of the Commission on Ministry as part of the consent agenda.

Presbytery of Santa Fe
Report of the Commission on Ministry (COM)
October 21, 2023

The Presbytery's Commission on Ministry (COM) met on August 2, September 6, and October 4, 2023; virtually on Zoom.

A. ACTION REQUIRING A VOTE BY PRESBYTERY

- That the Presbytery approve the Process for Restoration of Ordered Ministry per G-2.0507

B. ACTIONS TAKEN UNDER AUTHORITY AS A COMMISSION

(No Presbytery Action Required)

1. NEW PASTORS RECEIVED AND/OR ORDAINED AND/OR INSTALLED

- In August, approved the terms of call for Rev. Essie Koenig-Reinke as Associate Pastor of Albuquerque, First starting October 1, 2023.
- In August, approved the terms of call for Rev. Dr. James Klotz as Designated Pastor of Farmington, First starting September 1, 2023.
- In September, received Rev. Sara Armstrong as a retired member on September 6, 2023.

2. CONTRACTS APPROVED/DISSOLVED for Temporary Pastoral Positions

- In August, approved the contract for Rev. Eric Koenig-Reinke as Transitional Pastor of Albuquerque, St. Andrew starting October 1, 2023.
 - In September, approved the staffing plan and the contract for David Martinez to serve as the part-time Guiding Pastor of Camino de Vida.
3. **EXAMINATIONS APPROVED / EXIT INTERVIEWS CONDUCTED**
 - Approved the examination of Essie Koenig-Reinke into membership in August.
 - Approved the examination of Eric Koenig-Reinke into membership in August.
 - Approved the examination of James Klotz into membership in August.
 - Approved the examination of Sara Armstrong into membership in September.
 4. **APPROVED MISSION STUDIES / MDP / JOB DESCRIPTIONS**
 - Approved Albuquerque, Shepherd of the Valley’s Mission Study in August.
 5. **TRIENNIAL VISITS COMPLETED**
 - Conducted a triennial visit with Aztec on August 14, 2023.
 - Conducted a triennial visit with Jemez Springs Community in September.
 - Conducted a triennial visit with Ranchos de Taos, Ranchos on September 6, 2023
 6. **ADDITIONAL ACTIONS**
 - In September, approved the document ‘Boundary Training Guidelines’.
 7. **TRANSFERRED MEMBERSHIP**
 - Dismissed Susan Quass to Presbytery of Northern New England as of September 6, 2023.
 - Dismiss Roger Scott Powers to Presbytery of Northern New England.
 8. **IN MEMORIAM**
 - Donald Wales, September 20, 2023

We celebrate their years of ministry and contributions to the life of the PCUSA. With the Brief Statement of Faith (1991) we affirm: “In life and in death we belong to God.”

C. FOR INFORMATION:

- With assistance from Presbytery Chaplain Takako Terino, the Presbytery and COM held a gathering for retired clergy on August 28, 2023 in Albuquerque.
- COM thanks Libby Whiteley and Rich Holmes for their service on the commission. Both have resigned for personal reasons.
- A reminder that a new Church Leadership Connection system was deployed for the pastor search process. Ministry Information Forms (MIF) are now referred to as Ministry Discernment Profiles (MDP) and Personal Information Forms (PIF) are now referred to as Personal Discernment Profiles (PDP).

COM NOTES: COM MEMBERS PRESENT FOR THE MEETING ARE EXCUSED FROM CONVERSATIONS AND ACTIONS RELATED TO THE CONGREGATIONS WHERE THEY ARE MEMBERS AND/OR SERVE.

Monthly COM meetings include devotions led by an assigned member of COM, training sessions to better equip COM members for the work of serving the Presbytery, and the celebration of anniversaries of ordination for clergy members of the Presbytery and anniversary dates of the establishment of congregations.

COM ROSTER: Class year, name, RE for ruling elders; MWS for Ministers of Word and Sacrament; (1st or 2nd term and start date for serving an unexpired term).

2023 Seth Finch (MWS, 1) Trey Hammond (MWS, 2, 2/20/21) Madeline Hart-Andersen (MWS, 1, 2/20/21) Randy Pence (MWS, 1, 2/20/21) Tanya Blankinship (RE, 1, 7/16/22) Libby Whiteley (RE, 1, 2/18/23)

2024 Marty Bruner (RE, 1) Sarah Chivington-Buck (MWS, 1) Catherine Robinson (MWS, 2) Jeff Parkes (RE, 1) Ben Wild (RE, 1) Bill Humphreys (MWS, 1, 7/16/22)

2025 David Elton (MWS, 2) Liz Graham (MWS, 1) Rich Holmes (MWS, 1) Kathy Jackson (RE, 1) Rob Woodruff (MWS, 1)

COM Staff Associate: John Guthrie MWS

Presbytery Administrator: Tiffany Lo-Finch

-end of COM report-

XIV. GREETINGS FROM THE BOARD OF PENSIONS

Kristin Leucht brought greetings from the Board of Pensions. She announced that the Board has plans to change the mandate of including families of pastors in the medical plan starting in 2025. Churches will still be able to offer the medical plan to families but can determine the cost to the church. The plan would also be open to anyone that is a congregational leader. The final plan cost will be determined in March. The current installed pastor plan will still be in effect until 2028.

The docket was adjusted due to the available time before lunch. The Presbytery did not welcome new minister member Essie Koenig-Reinke since she was unable to attend the meeting.

XV. YOUTH/YOUNG ADULT VOLUNTEER COORDINATOR REPORT

Luke Rembold shared that the summer youth event to Ghost Ranch Youth Week was one of the most successful events with over 20 youth participating. He shared the plans for the fall youth retreat in November. He reported that he is a part of a team attempting a new worshipping community at the recently closed Presbyterian church in Silver City. Rembold shared that the YAV program had its lowest recruitment number ever this Fall. Rembold is working with the Young Adult Transformation Collective on recruitment and fundraising for the 2024-25 program year. He invited the presbytery into conversation about these new initiatives.

XVI. COMMISSION ON PREPARATION FOR MINISTRY

MWS David Whiteley referenced CPM's annual report and shared that CPM has re-engaged candidate Daniel Williams. Presbytery RECEIVED the report of the Commission o Preparation for Ministry as part of the consent agenda.

October 21, 2023

The Commission on the Preparation of Ministry met on July 25, 2023 and August 29, 2023.

Actions requiring a vote of Presbytery: None

Actions on behalf of Presbytery: None

For Information:

- 1) In July, CPM reviewed and affirmed its procedures and policies documents including:
 - a. Ordination Process Overview- made minor changes to outdated acronyms

- b. Adopted Policies of CPM
 - c. CRE Manual- changed “CRE candidates are required to take the Bible content exam” to “should review or take the PCUSA Bible content exam”.
 - d. Appeal Process
 - e. Joint Examination Questions for CRE Candidates
- 2) In August, CPM met with Tanya Blankinship to discuss CRE requirements outside of her current coursework at Austin Presbyterian Theological Seminary. CPM met with Daniel Williams to re-engage him in completing the preparation process.

XVII. FAITH SHARING

MWS James Klotz, designated pastor at First Presbyterian Church in Farmington, was introduced and shared his faith journey and statement of faith. He is transferring membership from Coastland Presbytery.

XVIII. ANNOUNCEMENTS, CELEBRATIONS, & CONCERNS

Members of the Presbytery shared joys, concerns, and announcements with the body.

Presbytery blessed the upcoming meal and recessed for lunch at 11:45 am.

Presbytery reconvened with additional announcements, celebrations and concerns. Moderator-Elect John Sitler led a prayer at 1:15 pm and moderated the afternoon session of the meeting.

XIX. COMMITTEE ON REPRESENTATION AND PARTICIPATION REPORT

MWS Ginna Bairby presented the nominees to serve in positions in the Presbytery. She informed the body of the vacancies still to be filled. The position for Karla Woodruff notes “if the way be clear” since she is in the process of being commissioned by Second Presbyterian Church in Albuquerque to serve as an elder at the presbytery level.

There being no additional nominations from the floor, the Presbytery **ELECTED** the following slate of nominees:

Presbytery of Santa Fe
October 2023

MEMBERSHIP LIST OF ALL COMMITTEES AND COMMISSIONS

*NAMES IN BOLD TO BE ELECTED TODAY

- Moderator:** John Sitler (RE, Abq Immanuel)
- Moderator Elect:** **Ginna Bairby** (MWS, Taos First)
- Treasurer:** **Carlie Capener** (RE, Abq, Shepherd of the Valley)
- Coordinator of CT:** **Harry Eberts** (MWS, Santa Fe First)

COMMISSION ON MINISTRY (COM)

Co-chairs (2024): **Tanya Blankinship**
Madeline Hart-Andersen

Class of 2026

Tanya Blankinship (RE, Abq Covenant)
Seth Finch (MWS, Abq Covenant)
Madeline Hart-Andersen (MWS, Santa Fe Westminster)
Beth Pachak (RE, Abq La Mesa)
Tina Pacheco-White (Re, Farmington First)
Nick Van Gombos (MWS, retired)

Class of 2025

David Elton (MWS, Los Alamos United)
Elizabeth Graham (MWS, Dixon/Penasco)
Kathy Jackson (RE, Abq St. Andrew)
Phyllis Moore (RE, Sandia)
Rob Woodruff (MWS, Abq Second)
VACANCY

Class of 2024

Marty Bruner (RE, Abq La Mesa)
Patty Davison (MWS, retired)
Bill Humphreys (MWS, Chimayo/Truchas)
Jeff Parkes (RE, Farmington First)
Ben Wild (RE, Abq First)
VACANCY

COMMISSION ON PREPARATION FOR MINISTRY (CPM)

Chair 2024: **David Whiteley**

Class of 2026

Jim Collie (MWS, retired)
Ruth Mandernach (RE, Belen First)
David Whiteley (MWS, retired)

Class of 2025

Margaret Crawl (MWS, retired)
Sue Haseltine (MWS, retired)
Dave Shambach (RE, Rio Rancho)

Class of 2024

Anna Mendendorp (RE, Abq First)
Siobhan O'Connell-Croto (CRE, Raton)
Dori Hjalmarson (MWS, validated)

FINANCE AND PROPERTY (F&P)

Chair 2024: **Judi Haines**

Class of 2026

Judi Haines (RE, Santa Fe First)
Debbie Steffen (RE, Abq St. Andrew)
Orban Winton (RE, Socorro First)

Class of 2025

Don Pamerleau (RE, Abq Shepherd of the Valley)
Elizabeth Roghair (RE, Santa Fe Westminster)
VACANCY

Class of 2024

Brett Mitchell (MWS, Abq La Mesa)

VACANCY

VACANCY

PERSONNEL COMMITTEE

Chair 2024: **Margaret Franke**

Class of 2026

Terry Buckman (CRE, Magdalena/Socorro)

Mark Snell (RE, Abq Immanuel)

Class of 2025

Dana Howarth (RE, Las Placitas)

Frank Yates (MWS, retired)

Class of 2024

Randy Campbell (MWS, retired)

Margaret Franke (RE, Truchas Smith Memorial)

WORSHIP NETWORKING COORDINATORS (WNC)

Class of 2026: **Jeff Parker** (MWS, Abq New Life)

Class of 2025: Katie Palmer (MWS, Las Vegas First United)

Class of 2024: Deb Church (MWS, White Rock)

EDUCATION NETWORKING COMMITTEE (ENC)

Class of 2026: **Laura Finch** (MWS, retired)

Class of 2025: Tanya Blankinship (RE, Abq Covenant)

Class of 2024: **Marcia Ann Thornton** (RE, Magdalena Community)

MISSION NETWORKING COMMITTEE (MNC)

Class of 2026: **Judy Crawford** (RE, Santa Fe First)

Class of 2025: Lou Knowles (MWS, retired)

Class of 2024: **Andrew Black** (MWS, Santa Fe First)

PERMANENT JUDICIAL COMMISSION

Class of 2029

Boyd Earl (RE, Taos First)

Matthew Miller (MWS, Abq First)

Class of 2027

Trey Hammond (MWS, retired)

Kathleen Jimenez (MWS, retired)

June Lorenzo (RE, Laguna United)

Class of 2025

David Campbell (RE, Abq Covenant)

Tom Hart (MWS, at-large)

CAMINO DE VIDA ADVOCACY ADMINISTRATIVE COMMISSION

Class of 2026: Bryan Beck (RE, Abq Shepherd of the Valley)

Class of 2025

David Blankinship (RE, Abq Sandia)

Judy Wellington (MWS, retired)

Class of 2024: **Karla Woodruff** (RE, Abq Second) **if the way be clear**

COVENANT RELATIONSHIP: LUTHERAN ADVOCACY MINISTRY, NM

Class of 2026: *VACANCY*

COVENANT RELATIONSHIP: MENAUL SCHOOL BOARD

Class of 2027: *VACANCY*

Class of 2026: Matthew Miller (MWS, Abq First)

Class of 2024: Micaela Briggs (RE, Abq First)

COMMISSIONERS TO SYNOD OF THE SOUTHWEST

Class of 2025

Judy Belvin (RE, Abq La Mesa)

Hannah Scanlon (MWS, Menaul School)

Judy Wellington (MWS, retired)

Class of 2024

Peggy Barnett (RE)

Bob Reinovsky (RE)

Kathy Westmoreland (MWS)

COMMISSIONERS TO THE 226TH GENERAL ASSEMBLY

Minister Commissioner: **Bill Humphreys** (retired)

Elder Commissioner: **Tanya Blankinship** (Abq Covenant)

Young Adult Advisory Delegate: **Andrew Hill** (Santa Fe First)

Alternate Minister Commissioner: **Madeline Hart-Andersen** (Santa Fe Westminster)

Alternate Elder Commissioner: **June Lorenzo** (Laguna)

Alternate YAAD: **Simon Lane** (Abq First)

XX. COORDINATING TEAM REPORT

RE Clara Storms presented the nominees to the Committee on Representation and Participation. Presbytery **ELECTED** the slate of nominees to CORP, there being no nominations from the floor.

CORP MEMBERSHIP LIST

***NAMES IN BOLD TO BE ELECTED TODAY**

Class of 2024:

Bryan Beck (RE)

Siobhan O'Connell-Croto (CP)

Tim Strongin (RE)

Class of 2025:

Bonnie Crispin (RE)

Marcia Ann Thornton (RE)

Jerry Foust (MWS)

Class of 2026:

Karyl Lyne (RE)

Tom Ulrich (MWS)

To be filled

Storms presented a motion to authorize the Coordinating Team to nominate and elect the vacancy on CORP. The motion was stricken by the Stated Clerk since it was out of order. A substitute motion was presented. Presbytery **APPROVED** the substitute motion to suspend the Standing Rules and authorize the Coordinating Team to nominate and elect a member to CORP to this particular vacancy.

XXI. FAITH SHARING

MWS Eric Koenig-Reinke, transitional pastor at St. Andrew Presbyterian Church in Albuquerque, was introduced and shared his faith journey and statement of faith. He is transferring membership from Baltimore Presbytery.

XXII. GREETINGS FROM MENAUL SCHOOL

MWS Hannah Scanlon brought greetings from Menaul School. She shared that the school is in discernment for its new president and is searching internationally for the position. She thanked the churches for supporting the school's Mission Week in April.

XXIII. EDUCATION NETWORKING COORDINATORS REPORT

RE Tanya Blankinship invited the presbytery to the Education Networking Workshops scheduled for November 4th.

XXIV. MISSION NETWORKING COORDINATORS REPORT

RE Judy Crawford shared about the quarterly mission networking gatherings and about some of the joint mission projects that stemmed from the gatherings.

XXV. NEW BUSINESS

New business was presented to the presbytery by the New Business Committee and was moved to the end of Saturday on the docket. Presbytery **APPROVED** to urge all parties to allow humanitarian aid to come into Gaza immediately. Presbytery **APPROVED** to urge all parties to respect the rules of war especially regarding protection of innocent civilians.

Presbytery recessed with the singing of the Doxology at 1:50 pm.

On Saturday evening, a Taize service led by the Worship Networking Coordinators was held and included the reading of the Necrology; followed by a fellowship time for the presbytery in the Agape Center courtyard.

Sunday morning vespers were offered at 7:00 a.m. by MWS Ken Cuthbertson.

The meeting was reconvened on Sunday, October 22nd with prayer led by Moderator Harry Eberts at 9:00 am.

XXVI. APPRECIATIVE INQUIRY DISCUSSION

The body discussed in small groups about the following questions:

- 1) Many feel that our society has lost a sense of the sacred. When, if ever, have you felt awe, peace, an experience of the holy? Describe a time when you experienced this in your congregation, either in worship or in the larger life and mission of your community of faith.
- 2) In this time of national and global division, polarization, and mistrust, when have you as an individual or community experienced a sacred moment of reconciliation,

- understanding and renewed trust? How are these genuine experiences of the good news actionable “beyond the walls” of your church?
- 3) Do you feel that the name of your church well represents who you are as a congregation? If yes, why? If no, why not? What would you rename your church?

XXVII. WORSHIP

There being no further business, the meeting recessed at 10:00 am in order to move to the closing worship service. Moderator Eberts preached and the Sacrament of the Lord’s Supper was celebrated. The moderator, RE John Sitler, and the moderator-elect, MWS Ginna Bairby, were installed.

The meeting was adjourned at the giving of the benediction at worship at 11:37 am.

Respectfully submitted,

Stephen Rhoades
Stated Clerk

#4- Stated Clerk Report

Stated Clerk Report/ Presbytery of Santa Fe

February 24, 2024

For Action by the Presbytery:

- A. **That the Presbytery approve a new date and location for the 2024 annual stated presbytery meeting:**
 - Saturday, October 19, 2024 – Annual Meeting –First Presbyterian Church, Farmington**
- B. **That the Presbytery approve the following dates for the 2025 stated presbytery meetings with locations to be determined later:**
 - Saturday, February 22, 2025**
 - Saturday, June 21, 2025**
 - Saturday, October 18, 2025 – Annual Meeting**
- C. **That the Presbytery discuss and consider creation of an Administrative Commission for Raton, First pursuant to G-3.0109b to discern and determine future plans for the church including merger or dissolution (Report #4c)**

Clerk's Announcements:

- (1) Receipt on January 17, 2024 of Renunciation of Jurisdiction Letter from Rev. Guillermo Yela removed member of Presbytery
- (2) First reading of Amendment to Standing Rules "Representation" (#4a) to the Table of Ruling Elder Commissioners by Church Membership to simplify and reduce the categories. If approved, this amendment will be effective on January 1, 2025.
- (3) Report of Advocacy and Administrative Commission for Camino de Vida (#4c)
- (4) NEXT STATED PRESBYTERY MEETING: Saturday, July 20, 2024 – Taos, First Presbyterian hosted by La Jicarita Cluster

For Information Only:

Other Activities of Stated Clerk:

- a. Attended installation services of Rev. Dr. James Klotz as Designated Pastor of Farmington, First on November 5 and Rev. Essie Koenig-Reinke

- as Associate Pastor of Albuquerque, First on January 14; and funeral of Ruth Montoya at Albuquerque, Second on January 13
- b. Attended meeting with representatives of Camino de Vida re planning for future of fellowship (October 30)
 - c. Attended Zoom meeting with Clerks of Session regarding 2024 GA Statistical and Presbytery Reports (December 4, 2023)
 - d. Attended Presbytery's Coordinating Team meetings (December 4, 2023 and January 25, 2024) and Finance and Property Commission meetings as Acting Treasurer (November 20 and 28, 2023 and February 7, 2024)
 - e. Attended meetings at Menaul School and by Zoom with representatives of administration and board (November 27 and 28, 2023)
 - f. Attended Board of Directors meetings of the Presbyterian Church (U.S.A.) Investment and Loan Program in Louisville KY and Zoom (November 3-4 and December 4, 2023) and serving on Executive Committee and Executive Search Committee of the Board
 - g. Attended Board of Trustees meetings of the Austin Presbyterian Theological Seminary in Austin, TX (November 13-14, 2023 and February 1-3, 2024)
 - h. Attended Board of Directors meetings of the New Mexico Conference of Churches as the presbytery's representative (December 4, 2023 and February 21, 2024)

Please note the following dates and locations for the 2024 stated meetings of the Presbytery of Santa Fe:

Saturday, July 20, 2024 – Taos, First hosted by La Jicarita Cluster churches

Saturday, October 19, 2024 – Location TBD (Annual Meeting)

Respectfully submitted,

Stephen Rhoades

Stated Clerk

#4a- First Reading of Amendment to Standing Rules “Representation”

**NOTE: If approved at the next meeting, this amendment will be effective on January 1, 2025*

Representation

Ruling Elder commissioners shall be elected by each session according to the following table:

<u>Church Membership</u>	<u>Number of Commissioners</u>
1-120 1-69	1 Elder
121-190 70-139	2 Elders
191-250 140-209	3 Elders
251-500 210-499	4 Elders
501-1000 500+	5 Elders
1001-1500	6 Elders
1501-2000	7 Elders
2001+	8 Elders

Alternate Ruling Elder commissioners are ordinarily elected by each session to substitute for the regular commissioners in the latter's absence.

Annually, at the fall meeting of presbytery, the Stated Clerk of the Presbytery shall report the difference in attendance between Ministers of the Word and Sacrament and Ruling Elder commissioners based upon the average of the last six presbytery meetings. If additional Ruling Elder commissioners are needed to address the imbalance, at the recommendation of the Stated Clerk, the Presbytery shall invite councils of particular congregations to elect additional Ruling Elder commissioners, bearing in mind the principles of unity in diversity in Book of Order F-1.0403.

****Alternative Commissioner Representation Tests are available to view as [ATTACHMENT #2](#). The commissioner representation for the above recommendation is labeled “Increments of 70”.*

#4b- Charge of Administrative Commission to First Presbyterian Church of Raton

AUTHORIZATION AND CHARGE TO ADMINISTRATIVE COMMISSION TO RATON, FIRST (2024)

BACKGROUND

Raton, First's pastoral needs have been served by a part-time Commissioned Pastor for several years since the retirement of the last called and installed Minister of the Word and Sacrament to this church. Raton, First's membership as of January 1, 2023 was reported as seven (7) members. Recently, the congregation has been conducting joint worship services with a local United Methodist Church (UMC) congregation. In the last couple of months, two members of session have resigned, including the Clerk of Session. Recently, the Session has been discussing whether to form a united church by merger with the local UMC church.

The appointment of an Administrative Commission by the Presbytery appears appropriate to assist the Raton, First Session and congregation discern the future of this church and whether to consider merging with the local UMC church as a practical and fitting next step for this church.

Motion to Authorize and Charge to Administrative Commission

Motion

The Presbytery of Santa Fe authorizes an Administrative Commission of 3 members, to be appointed by the Moderator in consultation with the Stated Clerk, to interview, investigate, discuss, discern and act, on behalf of the Presbytery, pursuant to G-3.0109b of the Book of Order, involving Raton, First in the following area:

Develop and execute a plan with the Session and congregation by consensus, if possible, of the best way for this congregation to move forward into the future including merger with the local UMC church or another Christian congregation.

Charge and Authority

1. The Administrative Commission has the power to interview any person connected to the church: present or past session members, members of the congregation, the Commissioned Pastor or others involved with Raton, First.
2. The Administrative Commission is instructed by the Presbytery to start the process with attempts at open communication and neutral conversation with the Session, the Commissioned Pastor and the congregation of Raton, First seeking a consensus decision of the best way-forward for this congregation.
3. The Administrative Commission has the power to participate in session meetings, including any executive session of the Session.
4. The Administrative Commission has the power to exercise original jurisdiction, or full power and responsibility, over Raton, First, pursuant to G-3.0303e of the Book of Order, with the full power of session in order to authorize and carry out the best way forward for this congregation.
5. The Administrative Commission has full power and authority to initiate proceedings for merger of this congregation with another local Christian congregation, after providing notice of such intentions to the congregation.
6. The Administrative Commission is not responsible for providing interim pastoral support for worship which shall remain the responsibility of the Presbytery's Commission on Ministry.
7. The Administrative Commission shall keep a full record of its proceedings and decisions of the Administrative Commission shall be reported to the Stated Clerk of the Presbytery, pursuant to G-3.0109b of the Book of Order, and the Administrative Commission shall report as to its progress at each stated meeting of the Presbytery.

#10- Commission on Preparation for Ministry Report

February 24, 2024

The Commission on the Preparation of Ministry met on October 24, November 29, 2023, and January 30, 2024.

Actions requiring a vote of Presbytery:

None

Actions on behalf of Presbytery:

- 1) In October, completed a final consultation with candidate Daniel Williams and approved Daniel Williams certified ready to receive a call.
- 2) In January, approved to remove Patrick Kiptum from covenant relationship as a candidate for ordered ministry per G-2.0609. After an annual consultation with Patrick in November and another discussion in January about options for removal, CPM found that it has sufficient reasons to act on the removal of the candidate. The rationale is included in this report as #10a.

David Whiteley, Chairperson of CPM

#10a- Reasons for Removal of Covenant Relationship with Patrick Kiptum

Commission on the Preparation for Ministry Reasons for the Removal of Candidate Patrick Kiptum from our Covenant Relationship

Candidate Patrick Kiptum has failed to become certified ready to receive a call for six and a half years since graduating from San Francisco Presbyterian Seminary and passing his ordination exams. Over the years, he has repeatedly not followed through on advice given by CPM to assist him in becoming certified. Most recently last January, CPM arranged for his local pastor who was his chaplain in seminary to be a guide for the final process and seek a call as a chaplain. He did not follow through.

The candidate is not ready to assume the responsibilities of a Minister of Word and Sacrament. His most recent conversation with CPM suggests a strong desire to teach the Bible and be a hospital chaplain. But Patrick only wanted to finish his remaining steps to be ordained out of a desire to “complete what he has started” as opposed to a sense of Call. He did not mention God’s Call on his life during the past two meetings with CPM.

The candidate has not maintained the skills for ministry developed during the preparation process. Patrick has not engaged in any ministry practice or continuing education for almost seven years. Most occupations require people to stay abreast of the latest academic and professional developments. As the Presbyteries’ Cooperative Committee on Examinations for Candidates (PCC) advises: presbyteries should not consider standard ordination exams as providing useful information regarding a person’s “readiness to begin ministry” for more than five years.

The candidate has not been actively involved in the worship and service of a local Presbyterian church and it is unclear how many years this inactivity has been. CPM has communicated to him that a key component of success in ministry is maintaining relationships that offer community before and during reception of a call. Like, the relationships at Westminster, Santa Fe that encouraged him to enter seminary. Patrick has only belatedly indicated a desire to search for a new faith community. But he also stated that there are no local churches in San Anselmo that would meet his needs, either Presbyterian or other denominations.

The candidate has said that being a hospital chaplain is the vocation he is most motivated to attain. But he has only made efforts to apply for positions this past month. He said that he has not created or applied a resume but has spoken to a couple hospitals and may in the future volunteer there.

The Candidate does not seem to be aware of or sensitive to gender issues related to the use of inclusive pronouns for God or people. An illustration of this is found in his most recent Statement of Faith.

CPM is aware that the COVID years and changes in Patrick’s family situation have presented challenges for him as a candidate in the years following his graduation. However, prior to those events, the candidate did not take sufficient steps to complete the process in a timely manner. His lack of follow-through during this covenant partnership, in spite of CPM’s best efforts to assist, and the candidate’s declining to voluntarily withdraw from this partnership, have led to the recommendation of his removal from this covenant relationship.

#12- Commission on Ministry Report

Presbytery of Santa Fe Report of the Commission on Ministry (COM) February 24, 2024

Since the last report to Presbytery, the Presbytery's Commission on Ministry (COM) met virtually on Zoom on November 1, December 1, 2023, and January 20, February 7, 2024.

A. ACTION REQUIRING A VOTE BY PRESBYTERY

None

B. ACTIONS TAKEN UNDER AUTHORITY AS A COMMISSION

(No Presbytery Action Required)

1. NEW PASTORS RECEIVED AND/OR ORDAINED AND/OR INSTALLED

- Appointed an Administrative Commission to install James Klotz as the Designated Pastor of First Presbyterian Church of Farmington on November 5, 2023. Members were:
Ministers: Ginna Bairby, Megan Cullip, Brett Mitchell
Elders: John Sitler (Moderator), Kathy Jackson, Stella Webster
- Received Chris Lieberman as a retired member of the presbytery transferring from St. Augustine Presbytery as of December 1, 2023.
- Received Joyce Lieberman as a retired member of the presbytery transferring from St. Augustine as of December 1, 2023.
- Received Alberto Cordova as an at-large member of the presbytery transferring from de Cristo Presbytery as of December 1, 2023.
- Appointed an Administrative Commission to install Essie Koenig-Reinke as the Associate Pastor of First Presbyterian Church of Albuquerque on January 14, 2024. Members were:
Ministers: Eric Koenig-Reinke, Matthew Miller, Hannah Scanlon
Elders: John Sitler (Moderator), Marty Bruner, Beth Busick, Tiffany Lo-Finch

2. CONTRACTS APPROVED/DISSOLVED for Temporary Pastoral Positions

- Approved the Bridge Pastor contract between Tom Ulrich and Las Placitas Presbyterian Church in November.
- Approved the contract between Commissioned Pastor Siobhan Croto and First Presbyterian Church, Raton in January.
- Approved the parish associate agreement between Suzanne Hewett and Shepherd of the Valley Presbyterian Church, Albuquerque in January.
- Approved the parish associate agreement between Carl Boaz and Shepherd of the Valley Presbyterian Church, Albuquerque in January.
- Approved the designated terms of call between Jeff Parker and New Life Presbyterian Church in February.

- Approved the renewed transitional pastor contract between Frank Yates and Shepherd of the Valley Presbyterian Church, Albuquerque in February.

3. CHANGE IN MINISTERIAL STATUS

- Granted retired status to Catherine Robinson as of December 31, 2023.
- Granted retired status to Lisa Easterling in January.

4. EXAMINATIONS APPROVED / EXIT INTERVIEWS CONDUCTED

- An entrance examination with Joyce Lieberman was conducted in November.
- An entrance examination with Chris Lieberman was conducted in November.
- An entrance examination with Alberto Cordova was conducted in November.

5. APPROVED MISSION STUDIES / MDP / JOB DESCRIPTIONS

- Approved the Mission Study of Sandia Presbyterian Church in February.
- Approved the Ministry Discernment Profile of Shepherd of the Valley Presbyterian Church in February.

6. ADDITIONAL ACTIONS

- Granted Dewey Johnson permission to labor outside the bounds to take an interim position in Wisconsin/Presbytery of Northern Waters in November.
- Received a revised definition of validated ministry in January. The definition will be used this year to consider the validation of ministry of members-at-large.
- Approved the sabbatical plans of Second Presbyterian Church, Albuquerque.
- Reviewed and approved 2024 terms of call of installed positions for:
 - Madeline Hart-Andersen at Westminster, Santa Fe
 - Takako Terino at Jemez Springs Community

7. IN MEMORIAM

- Marie Stockton, December 14, 2023
- James Mechem, December 30, 2023
- Tom Boyd, February 13, 2024

We celebrate their years of ministry and contributions to the life of the PCUSA. With the Brief Statement of Faith (1991) we affirm: “In life and in death we belong to God.”

C. FOR INFORMATION:

- COM changed the term “not in good standing” to “not in compliance” in the Boundary Training Guidelines.
- COM is updating the pulpit supply list and encourages ministers or ruling elders who would like to be added to the list to contact the Presbytery office.
- A gathering for retired clergy was held on January 22, 2024 in Santa Fe.
- The Board of Pensions plans to vote on new benefits packages in March. The presbytery’s representative will report to COM in April.

- COM shares its gratitude for the members that ended their time on the commission in December: Sarah Chivington-Buck, John Guthrie, Trey Hammond, Randy Pence, and Catherine Robinson.

COM NOTES: COM MEMBERS PRESENT FOR THE MEETING ARE EXCUSED FROM CONVERSATIONS AND ACTIONS RELATED TO THE CONGREGATIONS WHERE THEY ARE MEMBERS AND/OR SERVE.

Monthly COM meetings include devotions led by an assigned member of COM, training sessions to better equip COM members for the work of serving the Presbytery, and the celebration of anniversaries of ordination for clergy members of the Presbytery and anniversary dates of the establishment of congregations!

COM ROSTER: Class year, name, RE for ruling elders; MWS for Ministers of Word and Sacrament; (1st or 2nd term and start date for serving an unexpired term).

2024 Marty Bruner (RE, 1) Patty Davison (MWS, 1, 1/24) Bill Humphreys (MWS, 1, 7/22) Joyce Lieberman (MWS, 3/24) Jeff Parkes (RE, 1) Ben Wild (RE, 1)

2025 Judy Belvin (RE, 1, 3/24) David Elton (MWS, 2) Liz Graham (MWS, 1) Kathy Jackson (RE, 1) Phyllis Moore (RE, 1, 1/24) Rob Woodruff (MWS, 1)

2026 Tanya Blankinship (RE, 2) Seth Finch (MWS, 2) Madeline Hart-Andersen (MWS, 2) Beth Pachak (RE, 1) Tina Pacheco-White (RE, 1) Nick Van Gombos (MWS, 1)

Presbytery Administrator: Tiffany Lo-Finch

-end of COM report

#12a- Statement of Faith- Rev Essie Koenig-Reinke

I believe in the Holy Trinity. I am captivated by the sacred, wondrous, yet mystifying, Divine Dance among the Creator, Redeemer and Sustainer. I recognize the movement and experience of the Trinity is not one that can be fully understood, rather it invites us into divine mystery.

I believe in God the creator. The God who brought up the world from a formless void is also who creates covenants to be in relationship with us. I believe that God is love. This Divine love is a life-giving heartbeat that is stronger than even death. Nothing can separate us from the love of God. This love holds redemptive and transformational power so whenever we experience this radical love, we can never be the same again.

I believe in the life, death and resurrection of Christ. Jesus, son of God, whose birth and humble beginnings, show us that even the ordinary is Holy. Jesus is truly Divine and truly human. He witnessed to Truth, practiced faithfulness, and embodied Divine love. Through death, Jesus showed us mercy and the gift of grace. Through his resurrection he proclaims the promise of new life in its fullness.

I believe in the Holy Spirit, whose sheer brilliance and Divine mystery is captured as it swept over the face of the deep. The same Spirit whose flickering, fiery flames we remember at Pentecost is also sent as our comforter and guide. We find ourselves calling upon the Holy Spirit to stir our hearts, to challenge our preconceptions, guide us as we find peace, and to comfort us in afflictions.

I believe through the dance of the trinity we experience the Jesus' promise, "I am with you until the very end of the age."¹ From the beginning of time, to the ends of the earth, The Divine is closer than the air we breathe, and stretches beyond the stars that illuminate the cosmos. We glimpse God showing up in our lives at ordinary moments, and extraordinary times. God's heart breaks with our suffering, angers in the face of injustice, and rejoices when joy abounds. I believe in the authority of Scripture; whose stories help us to see God more clearly. This ancient text is filled with new possibilities for understanding. These sacred stories teach and transform us. Scripture holds the stories of our faithful ancestors. Through scripture we connect with the great cloud of witnesses; prophets, priests, mothers and fathers, and siblings. The truths offered, bound in the stories of this book, is the living Truth God speaks.

I believe the Holy Sacraments of Communion and Baptism are signs and seals of God's love for us. When we celebrate Baptism, we are reminded that God loves us and claims us. Like the cool refreshing touch of water, we remember the overflowing, transformational promise that God's grace holds. When we celebrate the Lord's Supper, we experience the same radical grace as Christ welcomes each and every one of us to the table where we taste and see, and called to proclaim the goodness we experience there with world.

#12b- Statement of Faith- Rev. Chris Lieberman

[Jesus] answered, “You shall love the Lord your God with all your heart, and with all your soul, and with all your strength, and with all your mind; and you neighbor as yourself.” –Luke 10:27 (NRSV)

The touchstone of my faith and theology is summarized by the call to love the Lord with all of one’s heart, and understanding, and strength; and to love one’s neighbor as oneself. This expression from the canon of scripture has captured my imagination and provided a channel for my commitment and compassion.

My faith is rooted in the life, death and resurrection of our Lord Jesus Christ. I believe that through Jesus Christ salvation has come into our shattered world. Because in Jesus, the Way of the Living God is fully revealed. Jesus is the good news that God does not condemn the world but acts in compassion to share life without end.

My faith leads me into a trust relationship with God, the source of all life. I trust in God who is at work in the world to make –and to keep– life in all the wonder of its rich diversity. God is the One who is behind all, before all, and among all that is. I know of God through the revelation of Scripture and through God’s continuing revelation in my life. To hold to God in this faith relationship is to rely on the fact that God is with us, and to live in the certainty that the realm of God is at hand as a present, as well as a future reality.

The work of the Holy Spirit is to empower us to life with the faith of Jesus Christ. Through faith, people can join together as the Body of Christ and live as children of God. I hold the sacraments of the church –baptism and communion– to be both a sign and a seal by which believers are formed and reformed by God’s Holy Spirit. The same Spirit rules our faith and life in Christ through scripture.

Scripture as an authoritative witness to God, belongs to the whole people of God and needs to be interpreted in, by and for communities of faith. For example, how do we respond to an awareness that scriptural texts have served not only God’s noble causes but also to legitimate war, promote racism, exploit nature, sustain inequality and dehumanize indigenous peoples throughout the world. My call as a minister of the gospel of Jesus Christ is to be a participant in local and global communities seeking justice and wholeness for all. Theological reflection must be liberating for all as an expression of the reality of God incarnate.

Faith in the Living God is a dynamic, life-giving power in which I seek to live and move and have my being. Faith invites me into a community in which nothing is too high to be attained, too hard to be endured, too good to be hoped for, or too precious to be given away as a gift from God.

#12c- Statement of Faith- Rev. Joyce Lieberman

My faith in Jesus Christ is the rock upon which my life rests. Even before memory or comprehension could take form, I was marked as Christ's own in the waters of baptism. As I grew, the Church taught me, by word and deed, about Jesus Christ leading me to the day when I responded to God's gracious gift of Jesus Christ by proclaiming the faith into which I was baptized and answering God's call to joyful discipleship.

I believe Jesus is the Christ, God's own beloved One, and the Savior of the world. Fully human, Jesus walked this earthly life serving God faithfully and showing us the way to abundant life. Fully divine, Jesus is God-with-us, the Word of God who came to dwell among us. His very life given reconciles us once and for all to God, whose ultimate expression of love and grace overcame the power of death through Jesus' resurrection, giving us the gift of new life.

I believe in the living God, Creator of all that is, "whom alone we worship and serve." God's love for humankind from the beginnings of creation and throughout all of history is marred by human sin, separating us from the one and only God whose love and faithfulness has remained steadfast. God's reconciling act in Jesus Christ restores that broken relationship and sets us free for a new, right and loving relationship with our God and with one another.

I believe in the Holy Spirit, the very life breath of God that empowers us to live in faithfulness. The Spirit comforts, convicts, strengthens, encourages, sustains, and enlightens us in our daily discipleship, enabling God's people to do more than could ever be asked or imagined.

I believe the Bible to be the "unique and authoritative witness to Jesus Christ in the Church universal" and God's Word to me. The Bible teaches us about God, Jesus Christ, the Holy Spirit, and the Church. As we read, hear, and study, God's Word, with the illumination of the Holy Spirit, the Bible speaks directly to us and guides us in understanding God's will and purpose for the individual, the church and the world. God's Word continues to be spoken in the Church today where the Scriptures are read and the Word is rightly preached.

I believe that "Christ calls the Church into being" and gives it all that is necessary to be the Church in the world. The Church is the body of Christ in and for the world and is a community of "faith, hope, love and witness" where the Word is read and proclaimed, bread is broken, and believers are sent out into all the world to proclaim the good news of the gospel, baptizing in the name of the "Father, Son and Holy Spirit."

I believe that the Sacraments are the Word of God enacted and sealed by the Church. In the waters of baptism, God's redeeming grace in Jesus Christ is offered making us one with Christ and with the Church of every time and place. In the breaking of bread, God's sustaining grace nourishes us for lives of faith and service in Jesus Christ. Every time we stand at font and table, we are reminded of God's gift of grace given in Jesus Christ. Marked as Christ's own and nourished in God's Spirit, the Church goes out into the world following our Lord and Savior, Jesus Christ, in gratitude and praise.

#14- Committee on Representation and Participation Report

February 24, 2024

For Action by the Presbytery:

CORP presents the following nominees for election:

Coordinating Team:

- MWS Frank Yates, Chair of Personnel

Commission on Ministry:

- Class of 2025: RE Judy Belvin , ABQ La Mesa
- Class of 2024: MWS Joyce Lieberman, retired

Commission on Preparation for Ministry:

- Class of 2025: MWS James Klotz, Farmington First

Menaul School Board:

- Class of 2025: RE Deb Moya, ABQ Shepherd

#20- Coordinating Team Report

February 24, 2024

The Coordinating Team held a called meeting on December 4, 2023 and a stated meeting on January 25, 2024.

Actions requiring a vote of Presbytery:

1. That the Presbytery grant concurrence as recommended to the two (2) current overtures from other councils to General Assembly as submitted OR as amended. [Overture 004- On Amending G-2.0610 Regarding Documentation for Alternative Exams \(click here for full wording and rationale\)](#) Concurrence recommended by CPM.

[Overture 006- On Amending D-7.0902 to Specify that Administrative Leave be Paid Leave \(click here for full wording and rationale\)](#) Concurrence recommended by COM.
2. That the Presbytery authorize the Presbytery commissions and committees to grant concurrences on behalf of the Presbytery of Santa Fe with any remaining and future overtures from other councils to General Assembly that are submitted.

Actions Taken on Behalf of the Presbytery:

1. Approved providing a \$50,000 loan to Menaul School to help cover a cash shortfall for payroll with the terms set by the Finance and Property commission and authorized Stephen Rhoades to hire an attorney to prepare and file the documents.

For Information:

1. As a part of the called meeting in December, CT was informed that Ghost Ranch could not accommodate the October 2024 Presbytery meeting dates. Ghost Ranch offered the change of date to the first weekend in November. CT approved to change the location of the October Presbytery meeting in order to keep the same date of October 19, 2024. In January, CT requested further conversation with Ghost Ranch staff before paying a 25% deposit for October 2025.
2. CT gives great thanks to Susan Keil Smith for her many years of service and ministry to the Presbytery.

Rev. Harry Eberts, Chairperson of Coordinating Team

#24- Cuba Work Group Report

The Cuba Work Group of the Presbytery of Santa Fe

The Presbytery of Santa Fe has a long history of support for the Presbyterian Reformed Church of Cuba. Under the guidance of Dean Lewis, the Presbytery formed a partnership with the Synod of Cuba in 1991. That partnership has thrived through church to church partnerships and financial support for the Synod through the Cuba Special Offering, ordinarily taken as individual congregations determine.

Currently, there are several partnerships, some of which are more active than others, but all to be celebrated: Shepherd of the Valley in Albuquerque with San Nicolas de Bari in Havana Presbytery; Second PC in Albuquerque with Central Matanzas in Matanzas Presbytery; Rio Rancho PC with Caibarien in El Centro Presbytery; First Presbyterian Church in Santa Fe with Sagua la Grande in El Centro; Westminster in collaboration with the Jicarita Cluster with Placetas in El Centro (in active) ; Cuba PC and Las Placitas with Sabanilla in Matanzas Presbytery; First Presbyterian Church in Taos with Manguito (in active). These partners have enjoyed visits with one another, celebrated together, shared prayer concerns and greetings through cards and letters. While two of the partnerships are inactive, those of us involved are committed to revitalizing the connections in ways that would be comfortable for any churches within the Presbytery of Santa Fe.

The Presbytery of Santa Fe partnership with the synod has specifically existed to oversee and coordinate the partnerships within the Presbytery and encourage the sharing of financial resources. As we evaluate our participation, we must take seriously our call to “do justice, love kindness and be in a place of acceptance for all.

I encourage all those who have been to Cuba or are interested in learning more about the partners to reach out to one of the churches listed above and share your stories and support for the people of Cuba who are struggling at this time to hold hope.

Submitted by Susan Keil Smith
2/2024

#60- Finance and Property Commission Report

Finance and Property Annual Report – 2023

The Presbytery continues to be blessed by the financial support from the churches and minister members. Per capita giving was \$130,937 and unified mission giving was \$158,705. Combined with other mission giving, the total giving of our churches was a generous \$452,166.

Regarding the operating budget, the total operating income was \$436,325, which is a 6% increase from last year. The total operating expenses of \$478,436 resulting in a deficit of \$42,111. Despite the deficit, expenses stayed well within the projected budget for the year. Around \$16,700 of the deficit is due to loss of income from the ABQ YAV program which was not able to host young adults in the fall. The ABQYAV program shortfall is covered by their reserves.

The Presbytery's investment portfolio rebounded from last year with a positive return of 13.76% and ended the year at \$1,915,489. The additional income of \$238,469 from the investments and other accounts offsets the year's deficit, ending the year with a positive income of \$ 196,357.

A full audit of 2022 financial statements was delayed in order to identify a new accounting firm, but is currently in progress. The audit report will be presented at the next meeting.

No changes have been made to the properties owned by the Presbytery, but notification was received that the land in Rio Rancho will be taken by eminent domain in the near future. The Presbytery maintains a commercial liability, worker's compensation, and umbrella policy with Church Mutual. The group umbrella policy shared with multiple churches in the Presbytery was discontinued by the insurance company.

February 24, 2024

The Commission on Finance and Property held stated meetings on November 20, 2023 and February 7, 2024; and a called meeting on November 28, 2023.

Actions requiring a vote of Presbytery:

None

Actions Taken on Behalf of the Presbytery:

- 6) Approved a grant of \$25,000 from redevelopment funds for capital projects to Immanuel Presbyterian Church to help cover the cost of architectural work for their redevelopment project with Partners of Sacred Places.
- 7) Approved providing a \$50,000 loan to Menaul School to help cover a cash shortfall for payroll with the following conditions:
 - Loan amount: \$50,000 (plus attorneys' fees and costs for preparation of loan documentation)
 - Loan term: Six months
 - Interest rate: Zero interest
 - Collateral security: Collateral assignment of Menaul School's rights to its portion of the 2023 PCUSA Christmas Joy Offering, including subordination of any claims of Nusenda Credit Union to this collateral
 - Loan Conditions: 1. Use of the loan proceeds to be limited to payroll purposes
2. Menaul School provides a comprehensive plan for returning to profitability including a pro forma cash flow analysis, changes to the tuition and admissions programs, actions to "right-size" the institution and other constructive changes proposed for Menaul School with dates and times of completion for the Presbytery's review. 3. Provide to the Presbytery weekly reports of cash deposits received by Menaul School.
- 8) Approved a \$3,000 grant from redevelopment funds for capital projects to Emmanuel Presbyterian Church, Penasco for installation of a hearing loop and updated PA system.

For Information:

- 1) Authorized Presbytery staff to prepare a 5-year lease with Sandia Mountain Retreats for the Sandia Campground that starts in 2020 with a 5-year extension to 2030.
- 2) Gave conditional approval to Cuba Presbyterian Church to transfer cemetery property to an association subject to the formation of the association and a title search.

#62- Per Capita and Mission Giving Report- December 31, 2023

January 1 through December 31, 2023

Compiled 1/22/2024

CHURCH NAME	2023 PER CAPITA APPMT	PER CAPITA PAID	MISSION PLEDGE	MISSION PAID	THEOLOGICAL ED FUND	TOTAL OTHER MISSION	TOTAL CONTRIBUTIONS
ALBUQUERQUE							
CAMINO DE VIDA							-
COVENANT	8,362.00	8,362.00		8,362.00		6,197.44	22,921.44
FIRST	25,641.00	25,745.50		30,000.00		46,315.22	102,060.72
IMMANUEL	3,996.00	3,959.00		14,010.00		7,988.56	25,957.56
LA MESA	6,105.00	6,156.00		15,699.96		1,110.29	22,966.25
NEW LIFE	962.00	962.00				244.00	1,206.00
RIO GRANDE	1,480.00	1,480.00				21.25	1,501.25
SANDIA	35,520.00	1,142.50	26,350.00	5,000.04		25,500.00	31,642.54
SECOND	8,658.00	8,695.00		10,500.00	100.00	3,259.93	22,554.93
SHEPHERD OF THE VALLEY	10,138.00	10,138.00		7,299.96		9,071.93	26,509.89
ST ANDREW	5,920.00	5,920.00	15,000.00	13,750.00	458.27	8,082.72	28,210.99
ANGEL FIRE	888.00	888.00		2,619.11		814.80	4,321.91
AZTEC	1,628.00	1,221.00		2,699.97		815.00	4,735.97
BELÉN	2,183.00	2,065.00		1,470.00		1,747.18	5,282.18
CHACÓN	999.00						-
CHIMAYO	1,554.00	1,435.00		750.00		50.00	2,235.00
CUBA	444.00	315.00		425.00		300.00	1,040.00
DIXON	1,628.00	1,628.00		1,584.00		2,872.00	6,084.00
FARMINGTON, FIRST	7,807.00	7,807.00	10,206.00	10,150.00		11,069.13	29,026.13
GALLUP	1,221.00					2,793.17	2,793.17
GRANTS	666.00	666.00		300.00		970.00	1,936.00
JEMEZ SPRINGS	1,221.00	1,221.00	200.00	200.00		75.00	1,496.00
LAGUNA	703.00					1,277.00	1,277.00
LAS VEGAS	2,738.00	2,738.00	1,800.00	1,800.00	863.65	3,417.17	8,818.82
LOS ALAMOS, UNITED	1,554.00	1,470.00		1,530.00			3,000.00
MAGDALENA	296.00	296.00					296.00
MORA	444.00	350.00		750.00		91.50	1,191.50
PENASCO	1,258.00	1,258.00		1,750.00	41.66	432.66	3,482.32
PLACITAS	4,995.00	3,995.00	4,995.00	4,995.00		2,574.00	11,564.00
RANCHOS DE TAOS	1,554.00	1,165.50					1,165.50
RATON	1,258.00						-
RIO RANCHO	8,991.00	8,843.00		4,000.00		6,023.50	18,866.50
SANTA FE, FIRST	11,655.00	11,655.00		7,500.00		6,786.70	25,941.70
SANTA FE, WESTMINSTER	2,627.00	2,627.00		4,900.00		7,633.02	15,160.02
SOCORRO	1,147.00	1,147.00	1,800.00	1,050.00	105.00	80.00	2,382.00
TAOS	3,848.00	3,848.00					3,848.00
TRUCHAS	777.00	814.00				400.00	1,214.00
WHITE ROCK	925.00	925.00		5,610.00		2,942.00	9,477.00
TOTAL	171,791.00	130,937.50	60,351.00	158,705.04	1,568.58	160,955.17	452,166.29

*These churches have received hardship permission from the Stated Clerk to remit their Per Capita in Payments

Other Mission - includes offerings (denominational and presbytery), Camino de Vida Ministry, Menaul School, PDA, ECO, and Hunger.

#67- Profit & Loss Budget vs Actual- December 31, 2023

02/15/24

Presbytery of Santa Fe Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4162TEM · Teaching Elders Mission	7,593.48	6,000.00	1,593.48	126.6%
4060SYN · Synod Mission Giving	7,764.07	8,536.00	-771.93	91.0%
4060GA · GA Mission Giving	20,098.97	22,195.00	-2,096.03	90.6%
4081CdV · CdV Staff Support				
4081SS · CdV Salary Support from CdV	1,650.00			
4081PCG · Staff Support-Presby. Congregat	23,750.00	25,000.00	-1,250.00	95.0%
4081ELC · Staff Support-ELCA				
4081CNG · Staff Support ELCA Congregation	0.00	2,500.00	-2,500.00	0.0%
4081RMS · Staff Support-RMS	35,833.33	12,500.00	23,333.33	286.7%
Total 4081ELC · Staff Support-ELCA	35,833.33	15,000.00	20,833.33	238.9%
Total 4081CdV · CdV Staff Support	61,233.33	40,000.00	21,233.33	153.1%
4095 · YAV Income				
4095PC · 4095 PC(USA)	0.00	7,500.00	-7,500.00	0.0%
4095C23 · Class 2022-23	2,148.92	8,000.00	-5,851.08	26.9%
4095GFR · 4095 Group Fund Raising	7,478.08	2,000.00	5,478.08	373.9%
4095YH · 4095 YAV House				
4095YHU · YAV House Utilities	1,294.82			
4095YHR · YAV House Rent	6,250.00			
Total 4095YH · 4095 YAV House	7,544.82			
4095PSF · 4095 PSF - Salary Support	11,340.00	11,340.00	0.00	100.0%
4095 · YAV Income - Other	15,049.90			
4095LC · 4095 Local Congregations	15,854.28	5,000.00	10,854.28	317.1%
4095WP · Work Placement	18,000.00	24,000.00	-6,000.00	75.0%
Total 4095 · YAV Income	77,415.90	57,840.00	19,575.90	133.8%
4040 · Per Capita From Churches	130,974.50	134,791.00	-3,816.50	97.2%
4000 · Mission Income				
4065 · Mission 1%	499.93			
4060 · Unified Mission Support				
4061S-L · Mission giving other	5,000.04			
4060PSF · Presbytery Mission Funds	125,744.96	145,000.00	-19,255.04	86.7%
Total 4060 · Unified Mission Support	130,745.00	145,000.00	-14,255.00	90.2%
Total 4000 · Mission Income	131,244.93	145,000.00	-13,755.07	90.5%
Total Income	436,325.18	414,362.00	21,963.18	105.3%
Gross Profit	436,325.18	414,362.00	21,963.18	105.3%
Expense				
9999999 · TO BE CORRECTED	0.00			
105 · CdV Yela Professional Exp				
6576 · Camino de Vida Continuing Ed	0.00	1,250.00	-1,250.00	0.0%
6577 · Camino de Vida Professional Exp	502.67	1,800.00	-1,297.33	27.9%
6573 · Camino de Vida Mileage/Travel	979.23	1,800.00	-820.77	54.4%
Total 105 · CdV Yela Professional Exp	1,481.90	4,850.00	-3,368.10	30.6%
100 · Mission expense				
5236pw · Presbyterian Women	500.00	500.00	0.00	100.0%
5235mhl · Menaul Historical Library	500.00	500.00	0.00	100.0%
6570CdV · Camino de Vida Program Expense				
6588 · CdV Mission Giving PSF	4,500.00	4,500.00	0.00	100.0%
Total 6570CdV · Camino de Vida Program Expense	4,500.00	4,500.00	0.00	100.0%
Total 100 · Mission expense	5,500.00	5,500.00	0.00	100.0%
106 · Youth				
6053595 · Triennium Savings	2,000.00	2,000.00	0.00	100.0%
6053yth · Youth Program	5,056.38	2,000.00	3,056.38	252.8%
Total 106 · Youth	7,056.38	4,000.00	3,056.38	176.4%

Presbytery of Santa Fe
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
202 - Committees				
6053cfp - F&P Committee Expense	0.00	200.00	-200.00	0.0%
6053tff - Presbytery Task Force	0.00	4,000.00	-4,000.00	0.0%
6053cor - Committee on Rep/Participation	0.00	200.00	-200.00	0.0%
6053pjc - Permanent Judicial Commission	0.00	200.00	-200.00	0.0%
6053CT - Coordinating Team	0.00	250.00	-250.00	0.0%
6053PC - Personnel Committee	0.00	750.00	-750.00	0.0%
6053LT - Leadership Team	0.00	200.00	-200.00	0.0%
6053MNC - Mission Network Committee	150.00	4,000.00	-3,850.00	3.8%
6053ENC - Education Network Committee	208.55	4,000.00	-3,791.45	5.2%
6053cpm - CPM/CLP Committee Expenses	309.08	4,000.00	-3,690.92	7.7%
6053WNC - Worship Networking Committee	589.75	1,200.00	-610.25	49.1%
6053mod - Moderator/Mod-elect Expenses	1,602.37	1,000.00	602.37	160.2%
6053com - Committee on Ministry Expense	4,332.82	7,000.00	-2,667.18	61.9%
Total 202 - Committees	7,192.57	27,000.00	-19,807.43	26.6%
103 - Synod Mission Support	7,764.07	8,536.00	-771.93	91.0%
102 - GA Mission Support	20,098.97	22,195.00	-2,096.03	90.6%
101 - Mission support - Churches				
5235pen - Penasco, Emmanuel	1,115.00	892.00	223.00	125.0%
5235cub - Cuba Presbyterian Church	1,275.00	680.00	595.00	187.5%
5235dix - Dixon, Embudo	1,455.00	1,164.00	291.00	125.0%
5235lag - Laguna United	6,750.00	5,400.00	1,350.00	125.0%
5235 YAV	11,340.00	11,340.00	0.00	100.0%
Total 101 - Mission support - Churches	21,935.00	19,476.00	2,459.00	112.6%
108 - ABQ YAV				
6055606 - YAV Expenses				
6055606 YAV Orientation	0.00	1,200.00	-1,200.00	0.0%
6055606 YAV Program Curriculum	68.92	150.00	-81.08	45.9%
6055606 YAV Spiritual Direction	160.00	440.00	-280.00	36.4%
6055606 YAV - 1 on 1	398.43	600.00	-201.57	66.4%
6055606 YAV Community Days	987.93	2,000.00	-1,012.07	49.4%
6055606 YAV Admin	1,370.75	1,500.00	-129.25	91.4%
6055606 YAV Recruitment	1,918.73	2,000.00	-81.27	95.9%
6055606 YAV Retreats	2,592.45	3,500.00	-907.55	74.1%
6055606 YAV Contingency	3,617.60	500.00	3,117.60	723.5%
6055606 YAV Housing				
6055606 YAV House Utilities	1,527.53			
6055606 YAV House Rent	9,400.00	4,950.00	4,450.00	189.9%
Total 6055606 YAV Housing	10,927.53	4,950.00	5,977.53	220.8%
6055606 YAV Program	17,994.10			
Total 6055606 - YAV Expenses	40,036.44	16,840.00	23,196.44	237.7%
Total 108 - ABQ YAV	40,036.44	16,840.00	23,196.44	237.7%
201 - Admin/Office Expense				
5130adm - Legal Fees	0.00	2,000.00	-2,000.00	0.0%
5310erf - Equipment Replacement Fund	648.50			
5129adm - Office Expenses & Supplies	1,770.23	3,500.00	-1,729.77	50.6%
5144adm - Web Services	2,001.45	1,500.00	501.45	133.4%
6022 - Workers Compensation Insurance	2,064.00	1,600.00	464.00	129.0%
5120Lea - Office Equipment Lease	2,551.14	2,436.00	115.14	104.7%
5143adm - Telephone	3,635.37	4,000.00	-364.63	90.9%
5125FSW - Financial Software	3,892.33	3,000.00	892.33	129.7%
5061adm - Insurance	6,484.00	12,900.00	-6,406.00	50.3%
5091adm - Office Rent	7,200.00	7,200.00	0.00	100.0%
5015adm - Audit Expense	11,000.00	10,000.00	1,000.00	110.0%
Total 201 - Admin/Office Expense	41,257.02	48,136.00	-6,878.98	85.7%
104 - Camino de Vida Payroll				
6065155 - Workers Comp	0.00	300.00	-300.00	0.0%
6065145 - Camino de Vida 403B	525.00	900.00	-375.00	58.3%
6065160 - Camino de Vida Dental Insurance	844.76	1,800.00	-955.24	46.9%
6065127 - Camino de Vida SECA	2,422.70	4,222.00	-1,799.30	57.4%
6055540 - Camino de Vida Admin Assistant	3,458.00			
6065150 - Camino de Vida Board of Pension	11,955.52	21,524.00	-9,568.48	55.5%
6065126 - Camino de Vida Housing	12,197.50	20,910.00	-8,712.50	58.3%
6065125 - Camino de Vida Salary	28,472.32	33,381.00	-4,908.68	85.3%
Total 104 - Camino de Vida Payroll	59,875.80	83,037.00	-23,161.20	72.1%

Presbytery of Santa Fe
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
200 · Per Capita Expense				
6050PT · Property Taxes	343.36			
5210nmc · NM Conf of Churches Dues	2,000.00	2,000.00	0.00	100.0%
6053gov · Meetings of Presbytery	11,455.24	10,000.00	1,455.24	114.6%
2410ssw · Per Capita to Synod	23,212.20	23,214.96	-2.76	100.0%
6560PC · Payroll Expenses				
6055229 · Expenses Coordinator/Chaplain	1,074.43	2,000.00	-925.57	53.7%
6055223 · SC Travel & Prof Expenses	1,143.44	2,000.00	-856.56	57.2%
6055224 · Chaplain	9,000.00	9,000.00	0.00	100.0%
6036115 · COM Consultant	12,600.00	12,600.00	0.00	100.0%
6055221 · Stated Clerk-Salary	16,800.00	16,800.00	0.00	100.0%
Total 6560PC · Payroll Expenses	40,617.87	42,400.00	-1,782.13	95.8%
2470ga · Per Capita to GA	45,733.55	45,734.00	-0.45	100.0%
Total 200 · Per Capita Expense	123,362.22	123,348.96	13.26	100.0%
107 · Salaries				
6055601 · YAV Intern Health Insurance	0.00	710.00	-710.00	0.0%
6055520 · AdministratTravel&Prof Expenses	0.00	2,800.00	-2,800.00	0.0%
6560000 · Payroll Expenses-work comp fee	37.80			
6055525 · Administrator Continuing Ed	300.00			
6055510 · Administrator Medical	1,605.60	1,790.00	-184.40	89.7%
6055610 · YAV Pension	1,749.84	1,749.84	0.00	100.0%
6055507 · Adminidtrstor 403 (b)	3,629.04	3,630.00	-0.96	100.0%
6010110 · Cleaning Person Salary	4,440.00	4,907.00	-467.00	90.5%
6055609 · YAV Intern payroll	5,947.66	8,250.00	-2,302.34	72.1%
6055613 · YAV/Youth Coord Benefit	6,096.67	8,000.00	-1,903.33	76.2%
6036 · Employer Share Payroll Taxes	11,534.73	12,000.00	-465.27	96.1%
6010136 · Financial Assistant	14,299.92	14,300.00	-0.08	100.0%
6055600 · YAV/Youth Coordinator Salary	41,070.96	39,428.00	1,642.96	104.2%
6055500 · Administrator Salary	52,164.00	52,164.00	0.00	100.0%
Total 107 · Salaries	142,876.22	149,728.84	-6,852.62	95.4%
Total Expense	478,436.59	512,647.80	-34,211.21	93.3%
Net Ordinary Income	-42,111.41	-98,285.80	56,174.39	42.8%
Other Income/Expense				
Other Income				
6053inc · Jhn Hyson Prop Reimbursements	5,691.91			
4083000 · Interest Earned				
4083400 · Interest Earned-PILP	9,089.16			
Total 4083000 · Interest Earned	9,089.16			
4090600 · Passthrough-Msn Partners	9,377.50			
4090400 · Designated Acct Income	37,848.22			
4084000 · Dividend Income	49,647.29			
4090500 · Passthru- Offerings, DMS, ECO	96,047.98			
4090300 · Donor Restricted Income	145,175.50			
4085150 · Unrealized Investment Gain	427,113.75			
Total Other Income	779,991.31			
Other Expense				
5010000 · Bank Charges	60.75			
5010003 · PayPal Fee	755.66			
6053HYS · Jhn Hyson Property Expenses	6,009.30			
5010600 · TRANSFER Msn Partners	9,377.50			
5010001 · Investment Account Charges	22,821.85			
5010400 · TRANSFER Designated	37,848.22			
5010500 · TRANSFER - offerings, DMS, ECO	96,047.98			
5010300 · TRANSFER Donor restricted	144,628.21			
5010150 · Unrealized Investment Loss	223,972.81			
Total Other Expense	541,522.28			
Net Other Income	238,469.03			
Net Income	196,357.62	-98,285.80	294,643.42	-199.8%

#68- Balance Sheet- December 31, 2023

Presbytery of Santa Fe Balance Sheet As of December 31, 2023

02/15/24

	Dec 31, 23	Dec 30, 23	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1010000 · Business checking	149,131.34	151,430.89	-2,299.55
1020000 · Petty cash	119.30	119.30	0.00
1040000 · Paypal	4,811.51	4,811.51	0.00
Total Checking/Savings	154,062.15	156,361.70	-2,299.55
Accounts Receivable			
1110 · Accounts receivable	6,055.66	5,560.87	494.79
Total Accounts Receivable	6,055.66	5,560.87	494.79
Other Current Assets			
1060000 · Raymond James	1,915,322.60	1,822,376.79	92,945.81
1110000 · Pres Investment & Loan Prgrm			
111MMF · DARMMF100074	487,706.61	485,012.27	2,694.34
Total 111000 · Pres Investment & Loan Prgrm	487,706.61	485,012.27	2,694.34
13000 · Prepaid expenses	8,476.00	8,476.00	0.00
1553MS · Manual School Short Term Loan	50,000.00	50,000.00	0.00
Total Other Current Assets	2,461,505.21	2,365,865.06	95,640.15
Total Current Assets	2,621,623.02	2,527,787.63	93,835.39
Fixed Assets			
15000 · Furniture and Equipment	43,967.00	43,967.00	0.00
1500000 · Land	657,586.00	657,586.00	0.00
1501000 · Building	375,157.77	375,157.77	0.00
1506000 · Accumulated Depreciation	-122,320.75	-122,320.75	0.00
Total Fixed Assets	954,390.02	954,390.02	0.00
Other Assets			
1950000 · Pres Fndn CharRemainderTrust	547,782.55	547,782.55	0.00
Total Other Assets	547,782.55	547,782.55	0.00
TOTAL ASSETS	4,123,795.59	4,029,960.20	93,835.39
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
Bank of America Credit Card	25.01	25.01	0.00
Total Credit Cards	25.01	25.01	0.00
Other Current Liabilities			
2100000 · Payroll Liabilities	4,437.88	4,437.88	0.00
2111 · Direct Deposit Liabilities	157.43	157.43	0.00
300 · Restricted Funds			
300a · Administrative Accounts			
2004-SY · Admin Cont. Ed Carryover	457.24	157.24	300.00
2086000 · In/Out-invoices & Reimb	1,626.24	1,626.24	0.00
2086001 · In/Out Books & Calendars	-689.76	-700.76	11.00
2086003 · In/Out Admin	0.00	-361.68	361.68
2094 · Per Capita Advance Pay	542.67	493.34	49.33
2095 · Mission Advance Pay	49.33	49.33	0.00
2141PM2 · Presbytery Meeting 2	0.00	862.25	-862.25
2141PM3 · Presbytery Meeting 3	0.00	-11,094.88	11,094.88
Total 300a · Administrative Accounts	1,985.72	-8,968.92	10,954.64

02/15/24

Presbytery of Santa Fe
Balance Sheet
As of December 31, 2023

	Dec 31, 23	Dec 30, 23	\$ Change
300cmsn · Mission in Cuba			
2029 · Cuba Travel Fund	1,862.50	1,862.50	0.00
Total 300cmsn · Mission in Cuba	1,862.50	1,862.50	0.00
300me · Mission Education			
2038 · Mental Health Events	2,000.00	2,000.00	0.00
2093 · Restoring Creation Grant	900.00	900.00	0.00
Total 300me · Mission Education	2,900.00	2,900.00	0.00
300ncd · NCD/Redevelopment			
2091 · NCD-SFe First Donation	18,000.00	18,000.00	0.00
2121 · JH&H PSF NCD	35,626.33	35,626.33	0.00
2125 · JHH PSF NCD Santa Fe	5,113.32	5,113.32	0.00
Total 300ncd · NCD/Redevelopment	58,739.65	58,739.65	0.00
300pcc · Pastors/CLP/Candidates			
2055 · CLP Restricted Fund/Garrett	16,885.95	16,885.95	0.00
2071 · Candidates Fund	23,575.11	23,575.11	0.00
2073 · Women Candidate Scholars	4,120.19	4,120.19	0.00
2074 · Jicarita Cluster CLP Classes	5,434.22	5,434.22	0.00
2084 · Pastor's Emergency Fund	3,815.55	3,815.55	0.00
Total 300pcc · Pastors/CLP/Candidates	53,831.02	53,831.02	0.00
300psfm · PoSF Mission			
2049 · VIM YARS	7,947.40	7,947.40	0.00
2077 · Peace offering	23,485.17	23,485.17	0.00
2082 · Hunger Relief PSF	36,001.92	36,001.92	0.00
2089 · Work Camp Expenses	7,222.13	7,222.13	0.00
2111a · J. E. Arp Endow	2,728.05	2,728.05	0.00
2111s · R.E. Stewart Endow	293,031.38	293,031.38	0.00
Total 300psfm · PoSF Mission	370,416.05	370,416.05	0.00
300swR · CdV Reserve	6,523.74	6,523.74	0.00
300yth · Youth			
2075 · Triennium	17,806.50	17,806.50	0.00
2113beq · bequest-secondary educ only	2,901.80	2,901.80	0.00
2113YM · Youth Mission	2,107.40	2,107.40	0.00
Total 300yth · Youth	22,815.70	22,815.70	0.00
Total 300 · Restricted Funds	519,074.38	508,119.74	10,954.64
400 · Designated Funds			
400adm · Administrative			
1301 · Termination Package Reserve	14,980.17	14,980.17	0.00
2001adm · Internet cafe carryover	-11.68	-11.68	0.00
2007 · Reserve for audit	11,000.00	0.00	11,000.00
Total 400adm · Administrative	25,968.49	14,968.49	11,000.00
400dmr · Designated Mission Reserve			
2015 · CE Training	1,151.75	1,151.75	0.00
Total 400dmr · Designated Mission Reserve	1,151.75	1,151.75	0.00

Presbytery of Santa Fe
Balance Sheet
As of December 31, 2023

	Dec 31, 23	Dec 30, 23	\$ Change
400res · Reserves			
2031 · Program Reserve	336,601.56	336,601.56	0.00
2032 · Ecclesial Judicial Reserve	15,294.71	15,294.71	0.00
2033 · Presbytery Legal Expenses	22,241.58	22,241.58	0.00
2034 · Church in Crisis Reserve	338,355.14	338,355.14	0.00
2035 · Per Capita Reserve	65,531.75	65,531.75	0.00
2036 · Capital Expend Replace	25,424.55	25,424.55	0.00
2041 · MPF Staff Restricted Fund	53,397.16	53,397.16	0.00
2046 · Farmington Principal Reserve	62,709.34	62,709.34	0.00
2049MT · Mt. Taylor Property Sale	115,455.95	115,455.95	0.00
2113YAV · ABQ YAV	43,556.91	43,556.91	0.00
Total 400res · Reserves	<u>1,078,568.65</u>	<u>1,078,568.65</u>	<u>0.00</u>
Total 400 · Designated Funds	<u>1,105,688.89</u>	<u>1,094,688.89</u>	<u>11,000.00</u>
500 · Fiduciary Accounts			
2470gam · GA Mission			
2470345 · Theological Education Fund	0.00	41.66	-41.66
2470eco · Extra Committment Opportunities			
E132192 · Missionary Support	0.00	750.00	-750.00
Total 2470eco · Extra Committment Opportunities	<u>0.00</u>	<u>750.00</u>	<u>-750.00</u>
2470JOY · Christmas Joy Offering	0.00	100.00	-100.00
2470OGH · One Great Hour of Sharing	0.00	100.00	-100.00
2470pda · Disaster Relief			
2470Gen · General Relief/PDA DR000148	0.00	2,550.00	-2,550.00
2470I-P · Israel - Palestine DR000081	0.00	1,600.00	-1,600.00
2470USA · DR000015 USA Disaster/Emergency	0.00	9.27	-9.27
Total 2470pda · Disaster Relief	<u>0.00</u>	<u>4,159.27</u>	<u>-4,159.27</u>
2470PEA · Peace & Global Witness	0.00	3,324.77	-3,324.77
2470PEN · Pentecost Offering	0.00	100.00	-100.00
Total 2470gam · GA Mission	<u>0.00</u>	<u>8,575.70</u>	<u>-8,575.70</u>
Total 500 · Fiduciary Accounts	<u>0.00</u>	<u>8,575.70</u>	<u>-8,575.70</u>
600 · Fiduciary Accounts-Prebytery			
4060pm · Presbytery Mission			
2113CLV · Camp Loma Verde	120.00	0.00	120.00
4060350 · Cuba offering	9,077.50	6,650.00	2,427.50
4060CVP · Camino de Vida Program	1,650.00	0.00	1,650.00
4060MDR · Medical Debt Relief	281.46	281.46	0.00
4060NAM · Native American Ministries	3,276.54	3,276.54	0.00
Total 4060pm · Presbytery Mission	<u>14,405.50</u>	<u>10,208.00</u>	<u>4,197.50</u>
Total 600 · Fiduciary Accounts-Prebytery	<u>14,405.50</u>	<u>10,208.00</u>	<u>4,197.50</u>
Total Other Current Liabilities	<u>1,643,764.08</u>	<u>1,626,187.64</u>	<u>17,576.44</u>
Total Current Liabilities	<u>1,643,789.09</u>	<u>1,626,212.65</u>	<u>17,576.44</u>
Total Liabilities	<u>1,643,789.09</u>	<u>1,626,212.65</u>	<u>17,576.44</u>
Equity			
3001 · Opening Bal Equity	1,110,461.12	1,110,461.12	0.00
3010 · Unrestrict (retained earnings)	1,155,978.86	1,155,978.86	0.00
3050 · Unrealized Gain/Loss	18,198.36	18,198.36	0.00
Net Income	195,368.16	119,109.21	76,258.95
Total Equity	<u>2,480,006.50</u>	<u>2,403,747.55</u>	<u>76,258.95</u>
TOTAL LIABILITES & EQUITY	<u><u>4,123,795.59</u></u>	<u><u>4,029,960.20</u></u>	<u><u>93,835.39</u></u>

Attachment #1- Earth Care Report

February, 2024 Notes Presbytery of Santa Fe EarthCare Team

Friends, here is some information about current EarthCare activities and opportunities. Please share this with your congregation's Mission Network representative(s). Thanks.

Presbyterians for Earth Care (PEC)

PEC is a national eco-justice network that cares for God's creation by connecting, equipping, and inspiring Presbyterians to make creation care a central concern of the church. This is a network where individuals and also congregations may join. There is a newsletter that anyone (member or not) may receive.

To see the various resources and programs PEC organizes and offers, go to: presbyearthcare.org Among them are: Advent and Lenten Devotionals, support for starting a congregational EarthCare team, archived and new Theological reflections about caring for God's creation, Educational Resources including recordings of previous workshops and resource packets (Santa Fe Presbytery's resource packet is included in last year's (2023) listing), plus links to related PCUSA programs, groups, and interfaith organizations.

If you would like to receive the newsletter, please send an email to: pec@presbytereearthcare.org

PCUSA's Earth Care Congregational Certification Program

Is your church active in earth care or interested in becoming more involved in being stewards of God's earth? Use "[Earth Care Congregations: A Guide to Greening Presbyterian Churches](#)" to find ideas for earth care projects. [Disponible en Español](#)

To become certified as Earth Care Congregations churches take the "[Earth Care Pledge](#)" and complete activities and projects in the fields of worship, education, facilities and outreach. Submit your application (see below "getting started") January 1-February 15 of the calendar year in which you'd like to be certified.

[Download an Earth Care Congregations bulletin insert.](#)

Getting started: Earth Care Congregations applications

NEXT ENROLLMENT PERIOD: January 1-Feb 15 2025

Get started on the path to becoming an Earth Care Congregation or find re-certification materials by downloading "[Earth Care Congregations: A Guide to Greening Presbyterian Churches.](#)"

To become certified as a PC(USA) Earth Care Congregation in the first year, a church fills out the Earth Care Pledge and tracks its commitments to earth care in the areas of worship, education, facilities, and

outreach. The Earth Care Congregation First Year Application (excel form) is to be submitted between January 1—February 15, by online form which can be found at: <http://surveys.pcusa.org/s3/Earth-Care-Congregation-Application>.

To become re-certified as a PC(USA) Earth Care Congregation, a church tracks its continued commitments to earth care in the areas of worship, education, facilities, and outreach. Progress in each of the areas should be marked since the time of the last certification. The Earth Care Congregation Recertification Application is to be submitted between January 1—February 15, by online form found at <http://surveys.pcusa.org/s3/Earth-Care-Congregation-Application>.

The Green Amendment

We continue to support efforts to pass a Green Amendment to the New Mexico Constitution. We encourage Presbyterians to sign the petition in support of the Amendment (<https://nmgreenamendment.org/act-now/sign-the-petition/>) here is a place for us to sign as individuals as well as organizations. Let's work together to make clean air, soil, and water a constitutional right in New Mexico!

2024 Earth Day, Monday, April 22

Suggested date for this is April 21

This would be a great time to have a guest speaker at your adult education class and/or your teenage class. Teen agers are often very receptive audiences having a long term outlook on the condition of God's earth that we so depend on. Ask around and you may find someone in your congregation that has taken an interest in reading some of the many documents and news items available on so many topics related to Earth Care. It would not have to be for the whole hour of the class, depending on the interest of the speaker, perhaps 10 – 15 minutes would work. If such a speaker is not available check with the Presbytery Earth Care team and they will provide the incumbent leader of that class with a set of discussion questions and answers. Email Dave Wasserman for this. davewass1948@gmail.com

Secondly, congregations are strongly encouraged to do something during the Worship Service because that will have the greatest impact and touch the most people. Prayer time might be best. Pray for: 1) Health of God's creation, which has been greatly compromised by the activities of mankind (greenhouse gas releases, plastic use etc.) over recent times. 2) Knowledge for each of us in ways individuals can reduce their personal impact. 3) Knowledge and wisdom for world leaders, and especially for leaders of our Nation, that they might lead us in a way that will provide a healthy, productive globe for future generations.

FINALLY, please remember to look at the current issue of Las Noticias for Marlin Johnson's weekly EarthCare suggestions and share them with your congregation.

Attachment #2- Commissioner Representation Tests

Increments of 70						
Church	Current Commissioner s	2023 Membership	Commissioner s w/ new rules	Difference	Table	
Albq Covenant*	4	182	3	-1	0-69	1
Albq First	5	522	5	0	70-139	2
Albq Immanuel*	2	111	2	0	140-209	3
Albq La Mesa*	3	163	3	0	210-499	4
Albq New Life	1	29	1	0	500+	5
Albq Rio Grande	1	37	1	0		
Albq Sandia*	6	950	5	-1		
Albq Second*	4	232	4	0		
Albq Shepherd of the Valley	4	183	3	-1		
Albq St. Andrew*	3	149	3	0		
Angel Fire, United	1	41	1	0		
Aztec	1	41	1	0		
Belen, First	1	56	1	0		
Chacon, El Rito	1	27	1	0		
Chimayo, El Buen Pastor	1	42	1	0		
Cuba	1	13	1	0		
Dixon, Embudo United	1	39	1	0		
Farmington, First	4	203	3	-1		
Gallup, Westminster	1	33	1	0		
Grants, First	1	16	1	0		
Jemez Springs, Community	1	37	1	0		
Laguna, United	1	19	1	0		
Las Vegas, First	1	60	1	0		
Los Alamos, United	1	42	1	0		
Magdalena, Community	1	7	1	0		
Mora, First	1	12	1	0		
Penasco, Emmanuel	1	33	1	0		
Placitas, Las Placitas	2	121	2	0		
Ranchos de Taos, Ranchos	1	34	1	0		
Raton, First	1	7	1	0		
Rio Rancho*	4	233	4	0		
Santa Fe, First	4	298	4	0		
Santa Fe, Westminster	1	53	1	0		
Socorro, First	1	24	1	0		
Taos, First*	2	74	2	0		
Truchas, Smith Memorial	1	21	1	0		
White Rock	1	26	1	0		
Total	71	4170	67	-4		

Increments of 75							
Church	Current Commissioners	2023 Membership	Commissioners w/ new rules	Difference		Table	
Albq Covenant*	4	182	3	-1		0-74	1
Albq First	5	522	5	0		75-149	2
Albq Immanuel*	2	111	2	0		150-224	3
Albq La Mesa*	3	163	3	0		225-499	4
Albq New Life	1	29	1	0		500+	5
Albq Rio Grande	1	37	1	0			
Albq Sandia*	6	950	5	-1			
Albq Second*	4	232	4	0			
Albq Shepherd of the Valley	4	183	3	-1			
Albq St. Andrew*	3	149	2	-1			
Angel Fire, United	1	41	1	0			
Aztec	1	41	1	0			
Belen, First	1	56	1	0			
Chacon, El Rito	1	27	1	0			
Chimayo, El Buen Pastor	1	42	1	0			
Cuba	1	13	1	0			
Dixon, Embudo United	1	39	1	0			
Farmington, First	4	203	3	-1			
Gallup, Westminster	1	33	1	0			
Grants, First	1	16	1	0			
Jemez Springs, Community	1	37	1	0			
Laguna, United	1	19	1	0			
Las Vegas, First	1	60	1	0			
Los Alamos, United	1	42	1	0			
Magdalena, Community	1	7	1	0			
Mora, First	1	12	1	0			
Penasco, Emmanuel	1	33	1	0			
Placitas, Las Placitas	2	121	2	0			
Ranchos de Taos, Ranchos	1	34	1	0			
Raton, First	1	7	1	0			
Rio Rancho*	4	233	4	0			
Santa Fe, First	4	298	4	0			
Santa Fe, Westminster	1	53	1	0			
Socorro, First	1	24	1	0			
Taos, First*	2	74	1	-1			
Truchas, Smith Memorial	1	21	1	0			
White Rock	1	26	1	0			
Total	71	4170	65	-6			

Increments of 80							
Church	Current Commissioners	2023 Membership	Commissioners w/ new rules	Difference		Table	
Albq Covenant*	4	182	3	-1		0-79	1
Albq First	5	522	5	0		80-159	2
Albq Immanuel*	2	111	2	0		160-239	3
Albq La Mesa*	3	163	3	0		240-499	4
Albq New Life	1	29	1	0		500+	5
Albq Rio Grande	1	37	1	0			
Albq Sandia*	6	950	5	-1			
Albq Second*	4	232	3	-1			
Albq Shepherd of the Valley	4	183	3	-1			
Albq St. Andrew*	3	149	2	-1			
Angel Fire, United	1	41	1	0			
Aztec	1	41	1	0			
Belen, First	1	56	1	0			
Chacon, El Rito	1	27	1	0			
Chimayo, El Buen Pastor	1	42	1	0			
Cuba	1	13	1	0			
Dixon, Embudo United	1	39	1	0			
Farmington, First	4	203	3	-1			
Gallup, Westminster	1	33	1	0			
Grants, First	1	16	1	0			
Jemez Springs, Community	1	37	1	0			
Laguna, United	1	19	1	0			
Las Vegas, First	1	60	1	0			
Los Alamos, United	1	42	1	0			
Magdalena, Community	1	7	1	0			
Mora, First	1	12	1	0			
Penasco, Emmanuel	1	33	1	0			
Placitas, Las Placitas	2	121	2	0			
Ranchos de Taos, Ranchos	1	34	1	0			
Raton, First	1	7	1	0			
Rio Rancho*	4	233	3	-1			
Santa Fe, First	4	298	4	0			
Santa Fe, Westminster	1	53	1	0			
Socorro, First	1	24	1	0			
Taos, First*	2	74	1	-1			
Truchas, Smith Memorial	1	21	1	0			
White Rock	1	26	1	0			
Total	71	4170	63	-8			

Increments of 100							
Church	Current Commissioners	2023 Membership	Commissioners w/ new rules	Difference		Table	
Albq Covenant*	4	182	2	-2		0-99	1
Albq First	5	522	6	1		100-199	2
Albq Immanuel *	2	111	2	0		200-299	3
Albq La Mesa *	3	163	2	-1		300-399	4
Albq New Life	1	29	1	0		400-499	5
Albq Rio Grande	1	37	1	0		500+	6
Albq Sandia*	6	950	6	0			
Albq Second *	4	232	3	-1			
Albq Shepherd of the Valley	4	183	2	-2			
Albq St. Andrew*	3	149	2	-1			
Angel Fire, United	1	41	1	0			
Aztec	1	41	1	0			
Belen, First	1	56	1	0			
Chacon, El Rito	1	27	1	0			
Chimayo, El Buen Pastor	1	42	1	0			
Cuba	1	13	1	0			
Dixon, Embudo United	1	39	1	0			
Farmington, First	4	203	3	-1			
Gallup, Westminster	1	33	1	0			
Grants, First	1	16	1	0			
Jemez Springs, Community	1	37	1	0			
Laguna, United	1	19	1	0			
Las Vegas, First	1	60	1	0			
Los Alamos, United	1	42	1	0			
Magdalena, Community	1	7	1	0			
Mora, First	1	12	1	0			
Penasco, Emmanuel	1	33	1	0			
Placitas, Las Placitas	2	121	2	0			
Ranchos de Taos, Ranchos	1	34	1	0			
Raton, First	1	7	1	0			
Rio Rancho*	4	233	3	-1			
Santa Fe, First	4	298	3	-1			
Santa Fe, Westminster	1	53	1	0			
Socorro, First	1	24	1	0			
Taos, First*	2	74	1	-1			
Truchas, Smith Memorial	1	21	1	0			
White Rock	1	26	1	0			
Total	71	4170	61	-10			

Increments of 100-70-80							
Church	Current Commissioner s	2023 Membership	Commissioner s w/ new rules	Difference		Table	
Albq Covenant*	4	182	3	-1		0-99	1
Albq First	5	522	5	0		100-169	2
Albq Immanuel*	2	111	2	0		170-249	3
Albq La Mesa*	3	163	2	-1		250-399	4
Albq New Life	1	29	1	0		400-799	5
Albq Rio Grande	1	37	1	0		800+	6
Albq Sandia*	6	950	6	0			
Albq Second*	4	232	3	-1			
Albq Shepherd of the Valley	4	183	3	-1			
Albq St. Andrew*	3	149	2	-1			
Angel Fire, United	1	41	1	0			
Aztec	1	41	1	0			
Belen, First	1	56	1	0			
Chacon, El Rito	1	27	1	0			
Chimayo, El Buen Pastor	1	42	1	0			
Cuba	1	13	1	0			
Dixon, Embudo United	1	39	1	0			
Farmington, First	4	203	3	-1			
Gallup, Westminster	1	33	1	0			
Grants, First	1	16	1	0			
Jemez Springs, Community	1	37	1	0			
Laguna, United	1	19	1	0			
Las Vegas, First	1	60	1	0			
Los Alamos, United	1	42	1	0			
Magdalena, Community	1	7	1	0			
Mora, First	1	12	1	0			
Penasco, Emmanuel	1	33	1	0			
Placitas, Las Placitas	2	121	2	0			
Ranchos de Taos, Ranchos	1	34	1	0			
Raton, First	1	7	1	0			
Rio Rancho*	4	233	3	-1			
Santa Fe, First	4	298	4	0			
Santa Fe, Westminster	1	53	1	0			
Socorro, First	1	24	1	0			
Taos, First*	2	74	1	-1			
Truchas, Smith Memorial	1	21	1	0			
White Rock	1	26	1	0			
Total	71	4170	63	-8			

Increments of 100-50-50							
Church	Current Commissioners	2023 Membership	Commissioners w/ new rules	Difference		Table	
Albq Covenant*	4	182	3	-1		0-99	1
Albq First	5	522	5	0		100-149	2
Albq Immanuel*	2	111	2	0		150-199	3
Albq La Mesa*	3	163	3	0		200-399	4
Albq New Life	1	29	1	0		400-799	5
Albq Rio Grande	1	37	1	0		800+	6
Albq Sandia*	6	950	6	0			
Albq Second*	4	232	4	0			
Albq Shepherd of the Valley	4	183	3	-1			
Albq St. Andrew*	3	149	2	-1			
Angel Fire, United	1	41	1	0			
Aztec	1	41	1	0			
Belen, First	1	56	1	0			
Chacon, El Rito	1	27	1	0			
Chimayo, El Buen Pastor	1	42	1	0			
Cuba	1	13	1	0			
Dixon, Embudo United	1	39	1	0			
Farmington, First	4	203	4	0			
Gallup, Westminster	1	33	1	0			
Grants, First	1	16	1	0			
Jemez Springs, Community	1	37	1	0			
Laguna, United	1	19	1	0			
Las Vegas, First	1	60	1	0			
Los Alamos, United	1	42	1	0			
Magdalena, Community	1	7	1	0			
Mora, First	1	12	1	0			
Penasco, Emmanuel	1	33	1	0			
Placitas, Las Placitas	2	121	2	0			
Ranchos de Taos, Ranchos	1	34	1	0			
Raton, First	1	7	1	0			
Rio Rancho*	4	233	4	0			
Santa Fe, First	4	298	4	0			
Santa Fe, Westminster	1	53	1	0			
Socorro, First	1	24	1	0			
Taos, First*	2	74	1	-1			
Truchas, Smith Memorial	1	21	1	0			
White Rock	1	26	1	0			
Total	71	4170	67	-4			

Attachment #3- Job Description for COM Associate Job Opening

Position Description COM Associate Staff Santa Fe Presbytery

December 15, 2023

The Associate for the Commission on Ministry (COM) functions as the Presbytery's staff person responsible for providing support to the Commission as an ex-officio officer without vote.

To perform this role, the COM Associate should have strong leadership skills as well as experience in being a team builder.

Specific responsibilities of the COM Associate:

- Attend the meetings of the Commission and meetings of the COM leadership.
- Manage the work of the commission, in collaboration with the Commission leadership and other Presbytery staff, ensuring in as much as possible that the work is completed efficiently and effectively. Build effective teams of commission members to execute this work.
- Maintain relationships with pastors and congregational leaders of churches in the Presbytery which requires occasional travel.
- Make reference checks for potential and incoming Ministers of Word and Sacrament
- Give reference checks to other presbyteries for current or recent Presbytery of Santa Fe Ministers of Word and Sacrament
- Keep appropriate records of reference checking activities

Collaborate closely with the co-moderators leading and organizing the ongoing work of COM so as to:

- Serve as COM's corporate memory including church histories for the outcomes of substantive commission deliberations and communications and provide continuity in the commission's decisions
- Receive calls of concern from pastors and churches and those referred from the Presbytery Administrator
- Provide emergency support for churches until such time as COM can mobilize to provide a coordinated plan of action
- Strategize to address the concerns and issues presented to the commission. Monitor the efforts of commission members and provide assistance when necessary
- Plan COM meetings and training sessions and provide resources especially for the new members of COM
- Train and support the church liaisons as appropriate
- Participate in a COM liaison team task when needed such as a triennial visit or meeting with a session.
- When able, attend worship and/or congregational meetings involving a pastoral transition. Provide initial pulpit supply after a pastor departs
- Welcome and establish rapport with newly received minister members

- Connect with PNC chairs and attend the initial meeting of a pastor search committee when possible.
- Perform executive tasks interfacing with the wider church, networking, providing connections and directional guidance
- Plan and schedule his/her own efforts to perform necessary tasks within 30 hours each month.

Serve the Commission on Preparation for Ministry (CPM) as staff when needed or requested. Serve as the bridge between COM and CPM when the work of the two commissions overlap.

Interface with the Stated Clerk around polity matters and issues related to legal guidance or Book of Order clarification for COM and CPM.

Communicate and strategize with the Administrator and the Coordinating Team as appropriate.

Compensation:

This part time position averages a flexible 30 hours per month for \$12,978 per year (\$1,080 per month).

Attachment #4- Ghost Ranch Spirituality Offerings

Spirituality Offerings 2024

Navigating Paths of Transition on Life's Journey with Jeannie Bowman, Jan 28-Feb 2

This retreat centers on working through major life changes- through practical strategies, spiritual practices, rituals, mediation, and writing

Mindfulness-Based Ethical Living with Dave Smith, Feb 22-25

MBEL is a contemplative system designed for all who want to care for their own and other's lives -psychologically, ethically, philosophically

The Art of EnSoulment with Cynthia Winton-Henry, Mar 18-23

Invoking our sacred imagination to remind and teach us that the soul loves the body.

Stillpoint: The Spiritual Journey with Stillpoint Staff, May 13-19

Stillpoint's programs are designed to help practice listening deeply to God and your own inner wisdom within a small group community.

Good Courage:Preparing for the End of Life with AnnaLouiza Armendariz, June 2-6

Exploring the latter part of life through a spiritual lens.

Church Youth Week with Loye Troxler/Zehnder Bros./College Staff, June 23-28

Middle and high schoolers -worship, music, service, camaraderie, fun.

Sabbath as Life Abundant with Anita Amstutz, June 24-29

Sabbath comes alive in communal and personal contemplative practices. Slow down, come and tend your soul with us at Ghost Ranch.

Ghost Ranch Chorale with Adam Waite, July 7-13

Church choral music in 4-8 part harmony with shared concert on the final night.

Ghost Ranch Gospel Choir with Rev. Todd O'Neal, July 21-27

Experience gospel music -contemporary, traditional, accompanied and acappella - in community and with great joy! Culminates in a roof-raising concert!.

Working Preacher with Karoline Lewis, Joy J. Moore, and Matt Skinner, July 29-Aug 2

Assisting and lifting up pastors especially in preaching the word of God.

Journaling the Bible with Jim Miller, Aug 4-9

63 questions Jesus asked in the gospel of Mark. Lectures and daily journaling.

Stillpoint: The Spiritual Journey with Stillpoint Staff, Aug 5-11

Stillpoint's programs are designed to help practice listening deeply to God and your own inner wisdom within a small group community.

Healing Grief w/ the Sacred Wheel with Cheryl Downey, Oct 1-6

Processing and working through grief through spirituality and other means.

Christian Perspectives on Dementia Diagnosis with Dr. Carl Greiner, Nov 22-24

Focuses on the crucial problem of dementia in older church populations- types, treatments, caregiving and caregivers.

Visit www.ghostranch.org
for more information & to register.

